

Appendix 1 Caerphilly County Borough Council

Partnerships and Collaborations

SUMMARY

In a review of Caerphilly County Borough Council's (CCBC's) partnership working: 142 significant partner organisations, 35 formal partnerships and 19 collaborations have been identified, as having meaningful and important relationships for the Council's directorates, with CCBC playing a leading role in 6 of the collaborations (see Table 1).

Patterns are emerging in these partnership relationships with collaborations on a Gwent wide basis being particularly important accounting for 7 of the partnerships. These arrangements bring together the 5 Gwent Councils with the Aneurin Bevan Health Board with a mix of other partners. This is followed by 7 collaborations on a South East Wales/South Wales/Mid Wales basis. The Welsh Government provides regional collaboration funding for some of these initiatives. The Wales Audit Office plays an important role in the inspection of a number of the arrangements.

In the collaborative arrangements CCBC has a leading role in 6 of the collaborations (South East Wales Emergency Duty Team (host and provider) Gwent Frailty Programme (lead commissioner) South East Wales Safeguarding Children Board (hosts business unit) Prosiect Gwyrdd (scrutiny lead) South Wales Waste Management Group (lead procuring authority for the regional WEEE – waste electrical and electronic equipment)) and Mitigating Welfare Reform Across Gwent (hosting the project staff).

The Caerphilly Welsh Housing Quality Standards programme is a flag ship CCBC led partnership with tenants involving a £200m investment to transform homes, lives and communities.

CCBC's role as the lead for community planning in the borough mirrors the Gwent wide model of collaborative working, with many of the key community planning partners brought together working on a Gwent wide basis: Aneurin Bevan Health Board, Gwent Police, Gwent Police and Crime Commissioner Office, Gwent Association of Voluntary Organisations (GAVO).

Voluntary sector organisations are important partners for CCBC, which is acknowledged through a Compact Agreement with the Voluntary Sector bringing together other key Compact Partners on a local and regional basis (Gwent wide and South Wales). There is commonality across CCBC of voluntary organisations worked with, such as the larger local voluntary organisations (GAVO) including housing associations.

Table 1 Caerphilly County Borough Council Partnerships

Formal Partnership (35)	Collaboration (19)	CCBC Collaboration Lead (6)
Blaenau Gwent and Caerphilly Youth Offending Service (YOS)	South East Wales Emergency Duty Team (SEWEDT)	South East Wales Emergency Duty Team (SEWEDT) – hosted and provided by CCBC
Welsh Housing Quality Standard (WHQS)	Gwent Frailty Programme*	Gwent Frailty Programme – CCBC lead commissioner
Caerphilly Local Service Board	Gwent Wide Adult Safeguarding Board (GWASB)	
Caerphilly Community Strategy Standing Conference	South East Wales Safeguarding Children Board (SEWSCB)	South East Wales Safeguarding Children Board (SEWSCB) - CCBC hosts the Business Unit that supports the Board
Compact Partners (to the Compact Agreement with the Voluntary Sector in the borough)	Gwent Wide Integrated Community Equipment Services (GWICES)	Prosiect Gwyrdd - CCBC scrutiny lead
Voluntary Sector Liaison Committee (bringing together the Compact Partners in partnership)	In One Place housing initiative	
Gwent Association of Voluntary Organisations (GAVO)	Prosiect Gwyrdd	South Wales Waste Management Group (SWWMG) - CCBC is the lead procuring authority for the regional WEEE – waste electrical and electronic equipment
Groundwork Caerphilly	South Wales Waste Management Group (SWWMG)	
Caerphilly and Blaenau Gwent Citizens Advice Bureau	Shared Legal Services South East and Mid Wales	
Joint Supplies Service (County Borough Supplies)	Mitigating Welfare Reform Across Gwent	Mitigating Welfare Reform Across Gwent - host employer of staff
Heads of the Valleys Organics (agreement to be finalised)	Gwent Trading Standards Project (potential collaboration Public Protection)	
Welsh Purchasing Consortium*	Gwent Collaboration on Recreation and Leisure	
Job Centre Plus Flexible Service Delivery Points	Caerphilly Passport Programme	
	Welsh Netball	

<p>Youth Service (CCBC) Partnership with Voluntary Sector (with Gwent Association of Voluntary Organisations, Ystrad Mynach Boy's and Girl's Club, Urdd Gobaith Cymru)</p> <p>Youth Service (CCBC) Partnership with Statutory Sector (with Communities First and Families First)</p> <p>Welfare Reform Programme / Universal Credit CCBC Led Pilot</p> <p>South East Wales Transport Alliance (Sewta)*</p> <p>Gwent Local Resilience Forum</p> <p>Health Challenge Caerphilly</p> <p>Football Association of Wales (FAW) Trust</p> <p>Sport Wales</p> <p>Street Games UK</p> <p>Hockey Wales</p> <p>Welsh Rugby Union</p> <p>Ystrad Mynach College</p> <p>Caerphilly Business Forum</p> <p>Cwm Y Mynydd Partnership</p> <p>South East Wales Specialist European Team</p> <p>Communities First Programme</p> <p>Families First</p> <p>Early Years Service Areas</p>	<p>South East Wales Community Economic Development Programme</p> <p>South East Wales Biodiversity Records Centre</p> <p>Local Investment Fund</p> <p>Valleys Regional Park</p> <p>Personal Information Sharing Project</p>	
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Partnerships initiatives – comprising of Flying Start, Early Years and Childcare, the Family Information Service and Family Support Gwent Archives* Glamorgan Archives* Greater Gwent Crematorium Joint Committee*		
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Notes:

*Indicates also a CCBC Joint Committee.

- 1 The following delivery groups are currently being established under ***Caerphilly Delivers the Single Integrated Plan 2013-17*** replacing former community planning thematic partnerships and have not been included in the total number of partnerships for this report: Prosperous Caerphilly, Safer Caerphilly, Learning Caerphilly, Healthier Caerphilly and Greener Caerphilly.

INTRODUCTION

The Wales Audit Office (WAO) has recommended the following two proposals for improvement regarding the Council's partnership work:

- P1 Improving how the Council monitors and evaluates the effectiveness of partnerships to ensure they are contributing to delivery of corporate priorities
- P2 Ensure there are robust and effective governance arrangements in place when creating integrated services and collaborations which are subject to regular evaluation of their impact.

To generate an up to date list of both key partners, partnerships, and collaborations an email was sent to key contacts across the Council work areas involved with partnership working, which has identified 272 partners. Whilst this excluded partnership links of a commercial nature, it included informal relations, networks and alliances.

Work commenced with Senior Management Teams (SMTs) to identify the most meaningful and important formalised partnerships arrangements for the Council's directorates narrowing down the partnership arrangements to: 142 significant partner organisations, 35 formal partnerships and 19 collaborations, with CCBC playing a leading role in 6 of the collaborations. For these, the most significant relationships, the following lines of enquiry have been conducted with SMTs in addressing the WAO recommendations around partnership working:

- i) Provide a brief synopsis of the partnership work for the directorate
- ii) Provide for the partnership working reporting and governance mechanisms at the Council
- iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities
- iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded.
- v) Approximate cash annual value of working in partnership.

The following report is based on the information gained on these five areas of enquiry on partnership working for each of the four Council's Directorates: Social Services, Corporate Services, Education and Life Long Learning, and Environment, and Housing currently located with Chief Executive.

NOTE ON DEFINITIONS

Despite the plethora of literature on effective partnership working there are limited definitions on what is meant by 'partnerships'. The literature, does however, tend to make a distinction between 'formal' partnerships, and 'informal' partnerships. An Audit Commission report¹ in making this distinction also excludes networks of professional relationships and contractual relationships from its analysis of partnerships. This has been the approach used in defining partnerships in this report.

The Local Government 2009 and 2011 Measures provide local authorities with the tools to pursue collaboration for improving public services. For collaborations the following Wales Audit Office² definition has been adhered to:

Collaborative working can be defined as seeking to maximise efficiency gains through the scale in economies of more effective co-operation and co-ordination between agencies across the whole of the public sector, not excluding the independent, voluntary and private sectors. By using co-ordination rather than competition, users and producers of public services are enabled to be on the same side. As a consequence, the best outcomes are obtained when those who use and those who provide services work together in collaboration (p4)

While a universally agreed list of the types of model of collaborative working does not exist the Welsh Local Government Association³ has identified six main models of partnership working. The following models are covered by this work:

- **Delegation of functions** – a delegation of functions (based on statutory powers rather than contract) to another authority. It should not be categorised or documented in the same way as a contractual arrangement.
- **Joint committee** – this model usually involves one authority hosting the service with the other collaborating partners contributing to costs incurred.

The following are not covered by this work:

- **Informal arrangements**
- **Shared appointment/secondment**
- **Contractual arrangements** – with one authority providing goods or services under contract to another authority either on a cost recovery or for profit basis. Local authorities enter into contracts for many purposes, including for the purchase of works, supplies or services. Most purchasing is done from the private sector, although it should be noted that much of the purchase of supplies come from local authority purchasing consortia.
- **Corporate/Joint Venture** – where two or more authorities establish a corporate vehicle (usually a company) either as the vehicle for providing services back to themselves and/or to trade with a view to generating additional income

UPDATE ON COMMISSION ON PUBLIC SERVICE AND DELIVERY

Since work on the report commenced, an important Commission reported on 20th January 2014 on Public Service Governance and Delivery in Wales. The Commission, established in April 2013 by the First Minister and chaired by Sir Paul Williams, was tasked with examining all aspects of public services in Wales and making recommendations on their future direction. The Commission makes 62

recommendations, three of them are pertinent to this work as they relate to partnerships and collaborations.

The Commission does not define partnerships but makes the distinction as in the previous reports reviewed here of 'formal' partnerships. It describes public sector collaborations as widespread taking on many forms 'from loose understandings' to 'legal entities in their own right' (p51) and reports there have been 'missed opportunities' to capitalise on collaborative working (p60). It notes 'there is no national overview of partnership working and its effectiveness strongly suggests that there are problems of complexity (p52). It goes on to report,

as it is impossible to map all partnership arrangements, the actual cost of maintaining and attending them is equally unknown, but is bound to be considerable...The structures for partnership working, their governance arrangements and the interactions between them are based on uncontrolled and organic growth rather than on a strategic overview and a recognition of the need to keep structures and arrangements as simple as sustainably possible. This has created a need to manage a complex system rather than to improve services... Without a radical overhaul, it may create further management burdens and restrictions for organisations, and further confusion and loss of clarity for service-users (p58)

The report calls for an overhaul to fundamentally simplify partnership working and align to national and local priorities, and recommends that partnerships should only be established if:

- *Organisations have shared strategic objectives which they cannot deliver alone, or cannot deliver as efficiently or effectively alone.*
- *There is a clearly defined and agreed remit for the partnership in pursuing those outcomes.*
- *There are effective and mutually agreed means and mechanisms which the partnership can use.*
- *The interface between partnership decisions and members' own governance and accountability arrangements is effective and clearly understood.*
- *All members are equally committed to partnerships, and represented at a suitably senior level, and*
- *There is no other partnership which already fulfils or could fulfil the same purpose (p59)*

The report recommends (in recommendation 21) that streamlining and making partnerships and collaborations should be a priority for the Local Service Board, and to do so notes –

- *All local service boards must ensure that they themselves fulfil and manifest the criteria we set out for effective partnership working;*
- *All LSBs must maintain a single register of local partnerships;*

- *All LSBs must overhaul local partnership structures to bring them into line with these criteria and with the clearer national and local priority outcomes which we also propose. This should begin immediately and conclude within one year of those priorities being articulated. Partnerships which compound complexity or do not add value should be disbanded; and*
- *Single Integrated Plans must also reflect these outcomes and identify the main cross-sectoral pressures and pinch points which need to be addressed; they must set out clearly the actions which need to be undertaken, by whom and by when (p60)*

The report asserts – ‘that the Welsh Government does have a role in facilitating and driving collaboration, but that it may not so far have discharged it consistently’ (p64). In driving collaboration forward it notes the Welsh Government should -

- *Develop and define the overall set of outcomes which organisations and partnerships should collaborate and deliver;*
- *Maintain the policy framework within which LSBs operate, and encourage them to streamline their own structures;*
- *Ensure that law, funding and policy facilitates effective collaboration rather than hindering it;*
- *Use powers to drive collaboration (such as those proposed in the current Social Services Bill) robustly, where it is clear that they are necessary;*
- *Lead national-level collaborative programmes where appropriate (as under shared support services); and*
- *Work with the new local authorities we propose to establish appropriate arrangements for the delivery and planning of functions where a larger than local scale is still required (p64)*

The report calls for a greater role for scrutiny in partnership and collaborative arrangements ensuring accountability noting ‘There are very few examples of effective collaborative scrutiny and public service organisations will need to devote more resource and capacity in order to encourage its development’ (128-129).

The report notes (and encompasses into recommendations 36 and 37) that,

Local Service Boards (LSBs) have been established as the single high-level strategic partnership for each area. We support that in principle, although we consider they can and should do more to reduce complexity and improve governance. The LSB should be responsible for agreeing...a single high-level plan to identify and meet the needs of the population. They must not become either an additional tier of bureaucracy, or an unaccountable decision maker... We therefore recommend that LSBs must be subject to effective scrutiny by a specific scrutiny programme which must consider whether the analysis of needs has been robust; whether the plan will effectively tackle those needs, is adequately resourced; and whether it is being effectively implemented... LSBs should also ensure that other local partnerships have a clear sense of purpose and aims, membership which is appropriate to the partnership, governance is defined and robust, decisions can be made, and accountability and scrutiny is clear. Partnerships which do not meet these criteria must be urgently reformed or abolished (p137)

Appendix 1 provides an A-Z of Partners broken down by Directorate, Collaboration and Partnership.

Appendix 2 provides an A-Z of Partner Organisations, Partnerships and Collaborations across the Council.

REFERENCES

- 1 Audit Commission (1998) **A Fruitful Partnership**
- 2 Wales Audit Office (2013) **Collaboration Caerphilly County Borough Council**
- 3 Welsh Local Government Association (2012) **Legal Guidance for Collaboration** Trowers & Hamlins LLP
- 4 **Commission on Public Service Governance and Delivery** (January 2014)
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SOCIAL SERVICES DIRECTORATE

A Gwent Wide Integrated Community Equipment Services (GWICES)

i) Provide a brief synopsis of the partnership work

GWICES is a formal partnership for purchase, delivery, collection, recycling and servicing of specialist equipment for children and adults with a disability. The partnership consists of Caerphilly County Borough Council (CCBC) together with:

- Blaenau Gwent County Borough Council
- Newport City Council
- Monmouthshire County Borough Council
- Torfaen County Borough Council
- Aneurin Bevan University Health Board

The service is provided by Vision Products (a supported business of Rhondda Cynon Taf Council) following a tendering exercise with Torfaen County Borough Council as the lead commissioners.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The agreed reporting mechanisms are through the following groups and Board, with all partners having representatives on each:

- Equipment Prescribers Group
- Operational Management Group
- Management Advisory Board.

Minutes of all the group and Board meetings are circulated, and publically available.

iii) Provide for the partnership working any monitoring and evaluation

The partnership has been subject to audit through the Wales Audit Office via the lead commissioners (Torfaen County Borough Council) and the service has been bench marked against national minimum standards for equipment provision.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The GWICES partnership operates with pooled capital and revenue grants. A formal Section 33 Agreement is in place, with a review due in 2015. Initially capital funding was available from the Welsh Government, but this has now been exhausted.

v) Approximate cash annual value of working in partnership

The total budget for all partners is £2,725,963, with CCBC contributing £589,688 towards the total.

B South East Wales Emergency Duty Team (SEWEDT)

i) Provide a brief synopsis of the partnership work

The SEWEDT Partnership provides a response for Social Services for adults and children outside standard working hours, at weekends and bank holidays. The Partnership members together with CCBC are:

- Blaenau Gwent County Borough Council
- Newport City Council
- Monmouthshire County Borough Council
- Torfaen County Borough Council

The service is hosted and provided by CCBC.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The SEWEDT Management Board meets quarterly to review management data and address any issues. All partners are represented on the Board.

iii) Provide for the partnership working any monitoring and evaluation

The Partnership is monitored as part of the Annual Council Reporting Framework (ACRF) for Social Services. Routine management / performance data as costs are pro rata on usage.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

A memorandum of agreement and service specification is signed by all partners, and was reviewed in June 2013.

v) Approximate cash annual value of working in partnership

The total expenditure budget for SEWEDT for 2013/14 is £879,967 with CCBC contributing £279,303.

C Gwent Frailty Programme

i) Provide a brief synopsis of the partnership work

The Gwent Frailty Programme, developed across the Aneurin Bevan University Health Board footprint, is a formal partnership to deliver identified services to keep people independent and prevent them going into institutionalised care for as long as possible and reduce dependence. It delivers health and social care in the community either in, or as close as possible to people's home. It is focused on Community Resource Teams in the locality comprising staff from different types of profession working together as a team to deliver a seamless service. The services include emergency medical and social response, reablement and falls provided via integrated teams based in each of the 5 localities. The Partnership together with CCBC consists of:

- Aneurin Bevan University Health Board
- Blaenau Gwent County Borough Council
- Newport City Council
- Monmouthshire County Borough Council
- Torfaen County Borough Council

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The governance structure is as follows, with all partners represented at each level:

- Community Resource Team Managers
- Operational Coordinators Group
- Management Advisory Board (includes cabinet members)

Meetings are serviced by a project coordinator who is part of lead commissioning team.

iii) Provide for the partnership working any monitoring and evaluation

The Gwent Frailty Programme has been inspected by the Wales Audit Office, and is currently looking to commission an independent review regarding effectiveness and value for money. Each locality has a Local Implementation Plan, which is reviewed annually by the Board.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

A formal Section 33 Agreement is in place, which is due for review in March 2014. CCBC is the lead commissioner. The partnership is in receipt of invest to save funding from Welsh Government for 3 years in addition to core budgets.

v) Approximate cash annual value of working in partnership

The programme has a total budget of £14,858,799.47, with CCBC contributing £2,354,779.76 towards the total.

D Gwent Wide Adult Safeguarding Board (GWASB)

i) Provide a brief synopsis of the partnership work

The GWASB Partnership is responsible for ensuring safeguarding of vulnerable adults across the partnership complying with national statutory guidance. The Partnership together with CCBC consists of:

- Blaenau Gwent County Borough Council
- Newport City Council
- Monmouthshire County Borough Council
- Torfaen County Borough Council
- Aneurin Bevan University Health Board
- Gwent Police
- Wales Probation Trust
- Welsh Ambulance Service NHS Trust
- South Wales Fire and Rescue Service
- Care and Social Services Inspectorate Wales
- Regional Domestic Abuse Forum
- Gwent Association of Voluntary Organisations
- Safer Caerphilly Delivery Group

Invites are also extended to:

- HM Prison Service
- Forensic Service
- Crown Prosecution Service

ii) Provide for the partnership working reporting and governance mechanisms at the Council

A series of sub groups report directly to the Board, who are also responsible for over-seeing any serious case reviews. Annual reports are published.

iii) Provide for the partnership working any monitoring and evaluation

The annual report provides performance against national and local indicators, with comparisons available across Wales.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The GWASB Partnership is statutory and is not in receipt of any funding.

v) Approximate cash annual value of working in partnership

There is no cash value attributable to the GWASB Partnership.

E South East Wales Safeguarding Children Board (SEWSCB)

i) Provide a brief synopsis of the partnership work

The South East Wales Safeguarding Children Board is a statutory, multi agency partnership with the strategic lead for safeguarding children in the region. From 1st April 2013, the SEWSCB replaced the five Local Safeguarding Children Boards (LSCBs) operating in Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen. Since then, the SEWSCB has assumed the lead strategic role in ensuring that children and young people in the South East Wales region are protected from abuse, neglect, exploitation and discrimination, and live in an environment that promotes their well-being and life chances.

The work of the Board includes providing multi agency safeguarding training, developing and implementing protocols and practice guidance in line with national guidance, improving practice and engaging with children and young people, parents and carers and professionals. The Board is also responsible for undertaking and overseeing Child Practice Reviews (formerly Serious Case Reviews). The membership includes various departments across CCBC (Education, Housing and Social Services Emergency Duty Team) together with:

- Children's Services from the 4 other local authorities with CCBC (Newport, Torfaen, Monmouthshire, Blaenau Gwent)
- Aneurin Bevan University Health Board
- Wales Strategic Migration Partnership
- Gwent Police
- Wales Probation Trust
- Gwent Association of Voluntary Organisations
- Torfaen Voluntary Alliance
- Barnardos
- Black Association of Women Step Out
- Regional Domestic Abuse Forum
- Youth Offending Services
- Bron Afon Housing Association (representing the regional housing associations)

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The Board has four multi agency regional sub groups: Training, Protocols, Engagement, and Practice Development. Each has an annual work plan directed by the Board, and each group provides a bi-annual update of progress to the Board. There are also Learning and Reviewing groups in each local authority area that undertakes work on behalf of the Board, and also has responsibility for addressing local practice issues. These groups provide a bi-annual update to the Board. An Annual Review is published in April of each year.

iii) Provide for the partnership working any monitoring and evaluation

The evaluation process (questionnaire) is concerned with the progress SEWSCB has made in relation to establishing an effective safeguarding children board. Board and sub-group members have been asked to participate and reflect on their experience of the transition from local to regional safeguarding arrangements. Front-line professionals are being encouraged to communicate their views via a separate questionnaire. The findings of the research will be used to report progress to the Welsh Government and inform the future development of the SEWSCB.

Additionally each agency represented at the SEWSCB is required to complete the Section 28 Safeguard Audit which reflects in part the effectiveness of partnership working.

The Annual Review gives performance information against each of the indicators in the Strategic Plan for 2013-2016 underneath the priorities the Board has chosen: Neglect, Adolescents with Risky Behaviours, Children living with Compromised Parenting Capacity, and Establishing an Effective Board. The Annual Review will be shared with Scrutiny Committees, Local Service Boards and other partnerships across the region.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The Board has been awarded funding for the period 2013-2016 from the Welsh Government Collaborative Fund. A separate evaluation of the project will be undertaken between January and April 2014 to evidence successes, challenges and areas for improvement. This forms part of the terms and conditions of the funding agreement. CCBC hosts the Business Unit that supports the Board.

v) Approximate cash annual value of working in partnership

The total Welsh Government funding for the three year period is £696,000.

F Blaenau Gwent and Caerphilly Youth Offending Service (YOS)

i) Provide a brief synopsis of the partnership work

Section 39 (1) of the Crime and Disorder Act 1998 requires the co-operation of the named statutory partners to form a YOS. Section 38 (1, 2) identifies the statutory partners and places upon them a duty to co-operate in order to secure youth justice services appropriate to their area. These statutory partners are: the local authority, police, the probation service and health. To support the YOS, additional partners are also recruited to the joint strategic effort to prevent offending by children and young people. The Blaenau Gwent & Caerphilly YOS Local Management Board membership together with CCBC consists of representatives from:

- Safer Caerphilly Delivery Group
- Blaenau Gwent County Borough Council
- Blaenau Gwent Community Safety Partnership
- Gwent Police
- Aneurin Bevan University Health Board
- Wales Probation Trust
- Caerphilly & Blaenau Gwent Education Inclusion Services

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The YOS Local Management Board meets quarterly to review management/performance data and address any issues. All statutory partners are represented on the board.

The YOS Local Management Board is accountable to Caerphilly and Blaenau Gwent Councils' Health, Social Care & Wellbeing Scrutiny Committees, which the Chair or representative is expected to attend. In addition, members of the Local Management Board will be expected to report on the performance of the YOS to their own individual agency / body scrutiny groups.

iii) Provide for the partnership working any monitoring and evaluation

The YOS Local Management Board receives quarterly data regarding performance, participation, quality assurance processes, risks, and other evaluation data as part of a quarterly Performance Report.

The Youth Justice Board (YJB) currently measure YOS's against 3 key indicators, which are applicable to England and Wales, and 3 devolved key indicators in Wales only to define effective interventions.

HMI Probation has developed a risk proportionate programme for inspection of youth offending work.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The following Contract/SLAs are in place, with annual reviews built in:

- Blaenau Gwent Careers Wales SLA

- Caerphilly Careers Wales SLA
- Blaenau Gwent Education Partnership Agreement
- Caerphilly Education Partnership Agreement
- Appropriate Adult Protocol
- Gwent Youth Courts SLA
- Caerphilly Children's Services and YOS Joint Management of Cases SLA
- Blaenau Gwent Children's Services and YOS Joint Management of Cases SLA
- Victim Support & Welsh YOS SLA

v) *Approximate cash annual value of working in partnership*

The YOS total annual budget is £1,646,416 (13/14) with CCBC's total local authority contribution (including Education) equating to £383.477.

CHIEF EXECUTIVE – HOUSING

- **PRIVATE SECTOR HOUSING**

A In One Place initiative

- i) Provide a brief synopsis of the partnership work*

This is a new initiative to establish a means to simplify the process of developing suitable accommodation for people with complex health and social care needs in Gwent. The partners to the programme are CCBC with the 4 other Gwent Local Authorities (Blaenau Gwent County Borough Council, Monmouthshire County Council, Newport City Council and Torfaen County Borough Council), Aneurin Bevan University Health Board, and the following 9 Registered Social Landlords operating within the 5 local Authority areas:

Bron Afon
 Linc Cymru
 Melin Homes
 Monmouthshire Housing Association
 Newport City Homes
 Newport Housing Trust
 Seren Group
 Tai Calon
 United Welsh Housing Association

The aims of the Programme will be to:

- establish a model that facilitates a collaborative approach to dealing with the accommodation needs of people with continuing health care needs in one place

- align health, social care and housing planning processes to ensure that current and future accommodation (and care and support) needs are addressed at the earliest opportunity
- wherever possible separate future accommodation and care and support requirements.

Partners will also seek to ensure that the Programme achieves the following outcomes by working together to ensure that:

- Services are shaped around the needs and choices of the Service User
- Local, affordable, and high quality housing solutions are delivered
- Value for money is evidenced and demonstrated
- There is a move away from one-off projects to the development of long term, sustainable shared programmes of work.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The In One Place collaboration is hosted by the Aneurin Bevan University Health Board, and will have a Programme Board, which will meet not less than quarterly, and whose remit will be to keep under review the governance, structure and operation of the Programme, and consider any change in approach if required. All partners will have representation on the board.

The Programme Board will comprise of one health board representative, one local authority representative and one Registered Social Landlord representative, and will be responsible for ensuring that a Programme Development Plan is prepared and completed, relevant Equality Impact Assessments are undertaken, and quarterly reports are provided to the Welsh Government.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The collaboration will have a Professional Network who will be responsible for monitoring progress and evaluation reports from agreed project teams when partnerships are created. The Professional Network will report to the Programme Board.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded.

The In One Place Collaboration has a formal agreement, which is signed by all partners. The Welsh Government has issued Regional Collaboration funding of £567,000 over the next 3 years.

v) Approximate cash annual value of working in partnership.

This is a new project, which has yet to officially commence. However, estimated savings in respect of housing accommodation and care and support costs across the Health Authority region are £1.914m for 2014/15 and £2.813m for 2015/16.

- **PUBLIC SECTOR HOUSING**

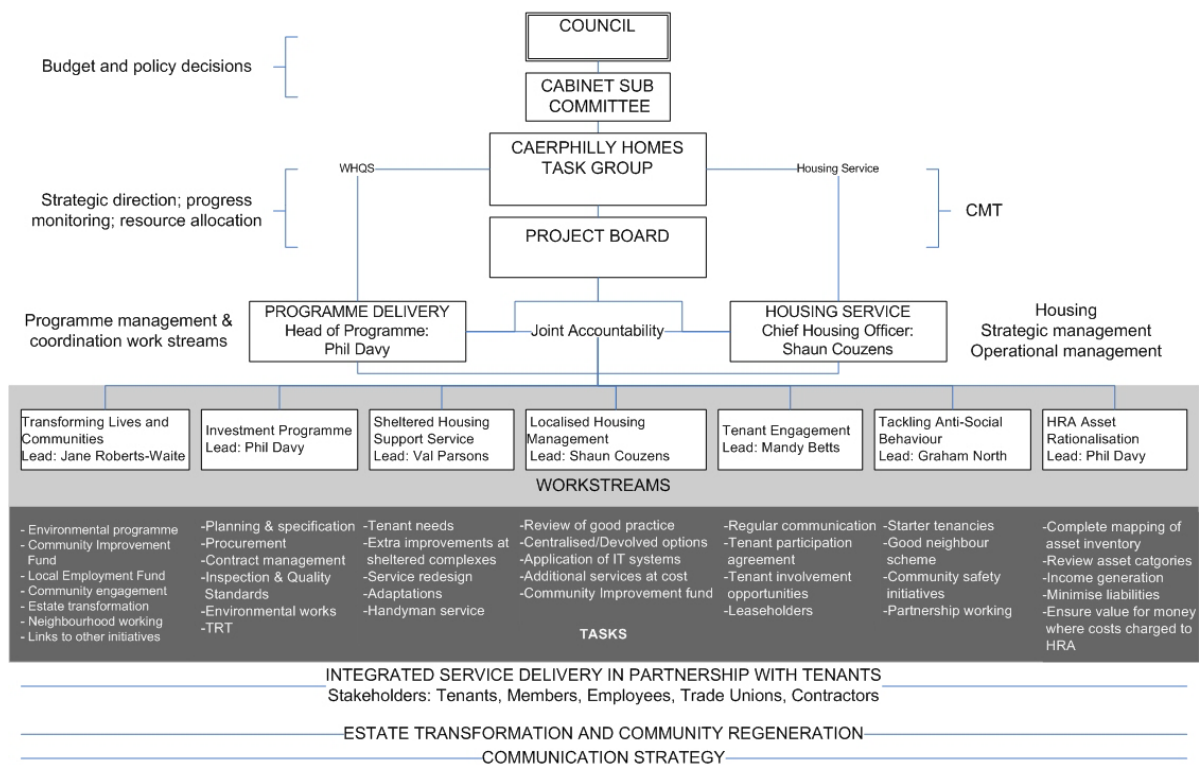
B Welsh Housing Quality Standard (WHQS)

i) Provide a brief synopsis of the partnership

The majority of work in relation to the WHQS programme is undertaken in partnership with tenants. Following the ballot in 2012, the Council made a commitment to ensure that tenants were at the heart of all decision making in relation to the delivery of the Welsh Housing Quality Standard using the £200m investment to transform homes, lives and communities. This commitment is embodied in the governance and delivery structure that was put in place at the outset to develop and build relationships with tenants and ultimately to engage and involve them in decisions affecting their homes and communities. There are a number of formal groups which underpin the partnership work with tenants including; the older persons group and the repairs and improvements group. Both groups seek to obtain the views of service users, help monitor the services delivered and ensure continuous improvement. The lead tenant on the repairs and improvements group attends a Land and Property group primarily comprising staff from housing, Communities First, planning and regeneration. Tenants have played a key role in relation to the procurement of WHQS supplies and services and to date, and have partnered officers in the procurement of a Single Source Supply Partner (10 year contract worth £70m).

ii) Provide for the partnership working reporting and governance mechanisms at the Council

WHQS Programme Structure



The governance structure of the WHQS programme is given in the diagram above. The role undertaken by the Deputy Chief Executive as Chair of the Project Board is undertaken by Phil Davy (Head of Programme) and both Phil Davy and Shaun Couzens (Chief Housing Officer) report to the interim Chief Executive Office. A critical part of the governance and partnership arrangements with tenants is the Caerphilly Homes Task Group. The group comprises 7 Members and 7 tenants. It receives reports on matters related to the WHQS programme and public sector housing. It undertakes a scrutiny type function and makes recommendations to a Cabinet Sub Committee. The chair of the Caerphilly Homes Task Group is Anna Lewis. The Council provides an annual return to the Welsh Government on its performance in relation to the delivery of WHQS. It should however, be noted that the current WHQS arrangements are being revised

iii) ***Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities***

The Caerphilly WHQS programme is a programme which aligns directly with a number of corporate and Single Integrated Plan (***Caerphilly Delivers 2013-17***) priorities. The performance of the programme and delivery is monitored by officers on a daily basis, by senior managers bi-weekly, the Project Board monthly, the Caerphilly Homes Task Group every six weeks and the Welsh Government annually. A customer satisfaction survey is sent to all homes where WHQS work has been completed. Tenants are encouraged to return the forms and are provided with a stamped address envelope. Furthermore, some Tenants have received training to become Customer Service Improvement Monitors (cSIMS) in order to undertake

direct discussions with other tenants on the quality of the work carried out, the behaviour of the workforce and the quality of the products supplied. There is a dedicated team with responsibility for performance management within the WHQS team who collate the performance and customer satisfaction information in order to ensure continuous improvement and alignment with the WHQS business plan, corporate and Single Integrated Plan priorities.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded.

CCBC's Offer Document and addendum document to tenants provided during the ballot confirms the Council's commitment to working in partnership with tenants. There are also a number of committee and Cabinet reports which acknowledge and approve the need to ensure that tenants lie at the heart of the programme. There is no SLA in place and no grant awarded to facilitate the partnership arrangements.

There are a number of grants available to facilitate greater working with tenants including a Community Improvement Fund, monies to support Tenant and Residents Associations, local employment and community safety interventions. A budget is also available to help facilitate tenant involvement and partnership working with tenants (this is held by the Tenant Participation and Engagement Team).

v) Approximate cash annual value of working in partnership.

Unable to estimate.

CORPORATE SERVICES DIRECTORATE

- **LEGAL AND DEMOCRATIC SERVICES**

1 Policy Unit

A Community Planning

i) Provide a brief synopsis of the partnership

The Policy Unit works with multiple partners through its community planning role based upon statutory duties, and also through wider efforts to engage voluntary organisations and local people in community planning processes across the borough.

Under *Shared Purpose – Shared Delivery Guidance on integrating Partnerships and Plans* (June 2012) the role of local government is set out in bringing together public service leaders in Local Service Boards (LSBs) and in developing Single Integrated Plans for delivering community planning priorities. The guidance reiterates the statutory partners for councils to work with in community planning as:

- Town and Community Councils

- Fire and Rescue Authorities
- Local Health Boards
- NHS Trusts
- National Park Authorities
- Police Authorities (now Police and Crime Commissioner Offices)
- Chief Constables

Third sector bodies are also recommended to be included as community planning partners, as well as other key stakeholders with an interest in local communities.

Under the provisions of the Local Government (Wales) Measure 2011 LSB members will be required to subject themselves to scrutiny. The Welsh Government is currently consulting on what public bodies councils will also be required to scrutinise though the Designated Persons Order element under the Local Government Measure. The draft order includes:

- Local Health Boards
- NHS Trusts
- Fire and Rescue Authorities
- National Park Authorities
- Registered Social Landlords
- Third sector organisations delivering services to the public
- Town and Community Councils

The Future Generations Bill contains proposals to legislate to provide a clear focus on the challenges the public service is seeking to address, and ensure that decisions recognise the connections between social justice, economic prosperity and the management of natural resources through the well-being powers of local authorities. It is anticipated this will involve the same organisations that CCBC currently works with through its community planning leadership role.

CCBC has the following community planning structures:

Caerphilly Local Service Board bringing in partnership together with the Council -

- Aneurin Bevan University Health Board
- Gwent Police
- Gwent Association of Voluntary Organisations
- Welsh Government

Caerphilly Community Strategy Standing Conference – established in 1999, and leading to the publication of the Caerphilly borough Community Strategy in 2004. The Standing Conference brings together 43 organisations in community planning with CCBC:

- Age Concern Gwent
- Aneurin Bevan University Health Board
- B A G Credit Union (Bargoed)
- Business in the Community Wales

- British Red Cross (South Wales Branch)
- Cadwyn Housing Association
- Caerphilly Access Group
- Caerphilly and Blaenau Gwent Citizens Advice Bureau
- Caerphilly Business Forum
- Caerphilly People First
- Care and Repair Caerphilly
- Caerffili Menter Iaith
- Campaign for the Protection of Rural Wales
- Careers Wales
- C.H.A.D Independent Living Centre in Bargoed
- Children in Wales
- Chwarae Teg
- Coleg Gwent
- Crossroads South East Wales
- Department of Work and Pensions (local)
- Education and School Improvement Service (South Wales)
- Fairlake Properties
- First Choice Housing Association
- Groundwork Caerphilly
- Grŵp Gwalia Cyf
- Gwent Association of Voluntary Organisations
- Gwent Police
- Gwent Police and Crime Commissioner Office
- Gwent Wildlife
- Islwyn Credit Union
- Job Centre Plus
- Llamau
- Natural Resources Wales
- Public Health Wales
- United Welsh Housing Association
- Senghenydd Youth Drop In Centre
- Seren Housing Group
- Shelter Cymru
- Sight Support (Pontypool)
- Smart Credit Union
- South Wales Fire and Rescue Service
- Wales and West Housing Association
- Welsh Government

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Caerphilly Local Service Board has agreed a joint working protocol (although not recently reviewed). Notes of the meeting go as an information item to the Policy and Resources Scrutiny Committee. Notes and the full sets of the papers considered at the LSB meetings are also published on the LSB and community planning website,

which is a deposit for all information concerning community planning since work commenced in 1999.

Caerphilly Community Strategy Standing Conference – has a joint working protocol (although not recently reviewed) and meets twice a year.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

Regular reviews of community planning processes have taken place such as; the *Caerphilly Community Strategy Review Community Planning in Action 2010-2012*, and the reprioritisation of community planning priorities and rationalisation of partnerships through the development of *Caerphilly Delivers the Single Integrated Plan 2013-2017*.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

A contribution of £24,500 is given towards the post of the Community Planning Co-ordinator employed by GAVO (£10,000 comes from the Policy Unit's voluntary sector budget, and £14,500 from the Policy Unit's community planning budget). The Policy Unit has an annual budget of £4,075 to hold the Standing Conferences, and progress further work around community planning.

v) Approximate cash annual value of working in partnership

An attempt was made to estimate the financial resources committed to community planning across all the community planning partnerships through an audit conducted by the Policy Unit in 2007 for the Wales Audit Office, but this information proved difficult to capture. Subsequently the extent of partnership working has been rationalised through the Single Integrated Plan process, with the delivery structures for implementation currently being finalised.

B Voluntary Sector

i) Provide a brief synopsis of the partnership

The Policy Unit is the strategic lead for the Council's relations with the Voluntary Sector, and has the following working relationships in place:

Compact Agreement

The Compact Agreement was first formed in 1999, and is now in its fifth edition (*Delivering Together Compact Agreement 2013-2017*) bringing together the following Compact Partners with CCBC:

- Gwent Association of Voluntary Organisations
- Gwent Police
- Gwent Police and Crime Commissioner Office
- Aneurin Bevan University Health Board

- South Wales Fire and Rescue Service
- Caerphilly county borough Community/Town Councils
- Caerphilly Business Forum

The Compact Agreement recognises the mutual benefits that can be gained from close co-operation of partners and sets out guidelines for how all partners should work together.

Voluntary Sector Liaison Committee

Compact Partners are brought together through the quarterly meetings of the Committee, which focuses on key issues concerning the Voluntary Sector in the borough. Together with the Compact Partners the following Voluntary Sector Representatives sit on the Committee, nominated by wider voluntary sector forums and networks, and subject to election every four years:

- Abbeyfield Caerphilly Society
- Abertridwr Community Church
- Age Concern Gwent
- Bargoed YMCA
- Caerphilly 50+ Forum
- Caerphilly Groundwork Trust
- Caerphilly MIND
- Caerphilly Parent Network
- Caerphilly Parents & Carers
- Caerphilly People First
- Caerphilly Home Start
- Cancercareline
- Care and Repair Caerphilly
- Cruse Bereavement Care
- Disability Can Do Organisation
- New CLURV
- The Settlement
- Vanguard Caerphilly
- Van Road United Reform Church

Service Level Agreements

For 2013-14 the Policy Unit holds Service Level Agreements with:

- GAVO
- Groundwork Caerphilly
- Caerphilly & Blaenau Gwent Citizens Advice Bureau.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Compact Agreement

The Compact Agreement is reviewed by a working group of the Voluntary Sector Liaison Committee convened by the Council's Policy and Research Manager every

four years. The revised Compact Agreement is reported to both Cabinet and Caerphilly Local Service Board for final approval and endorsement.

Voluntary Sector Liaison Committee

A draft terms of reference for the Voluntary Sector Liaison Committee went to the Committee's 4th December 2013 meeting, and were agreed subject to minor amendments. The Voluntary Sector Representatives sitting on the Committee also have their own mission statement and terms of reference, which is periodically reviewed. Minutes of Voluntary Sector Liaison Committee meetings are reported as an information item to the Regeneration Scrutiny Committee.

Service Level Agreements

The Policy and Research Manager has regular meetings with the Directors of the voluntary organisations funded through the Service Level Agreements (SLAs). Before SLA payments are authorised, a progress report is written by the organisation, for the approval of the Policy and Research Manager. Progress reports on the delivery of the SLAs have been submitted to the Policy and Resources Scrutiny Committee, and to the Voluntary Sector Liaison Committee upon request.

- iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities*

Compact Agreement

An annual Compact Action Plan is approved by the Voluntary Sector Liaison Committee, which sets out targets and objectives relating to the Single Integrated Plan for the delivery of community planning, funding and volunteering. Compact activity reports are presented at each meeting of the Voluntary Sector Liaison Committee. A Compact Action Plan Annual Report is produced and presented to the June Committee meeting, and there after circulated widely.

The Compact Agreement is reviewed every four years by Compact Partners.

Voluntary Sector Liaison Committee

The Voluntary Sector Representatives sitting on the Committee are able to ask the Compact Partners questions relating to issues of concern for the Voluntary Sector, which are addressed at the committee meetings.

Service Level Agreements

The Policy Unit monitors the development and performance of all organisations it supports financially.

- iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

Caerphilly & Blaenau Gwent Citizens Advice Bureau

The Citizens Advice Bureau receives £191,244 (including £27,000 contribution towards rent) to enable the provision and publicity of:

- generalist open access advice services (drop-in, telephone and letter advice) and contribute to the overall management and development of the organisation
- outreach services.

Gwent Association of Voluntary Organisations

The SLA brings together financial resources from Social Services (£4,555) and the Policy Unit (£42,466) into one SLA. The SLA is on the basis that GAVO will –

- promote and support volunteering
- support the governance and development of voluntary organisations
- provide funding advice to voluntary organisations
- provide a local information and advisory service
- Contribute to policy development, including work around community planning, and facilitate voluntary sector consultation, participation and representation.

Groundwork Caerphilly

Core funding of £43,860 is provided to Groundwork Caerphilly. The SLA is on the basis that Groundwork Caerphilly will:

- Contribute to the regeneration and community development of the borough
- Contribute to the Community Strategy and the implementation of the Single Integrated Plan *Caerphilly Delivers*.

The amounts awarded under the SLAs are being reviewed for 2014-15.

v) Approximate cash annual value of working in partnership

Through the Policy Unit's voluntary sector budget £12,000 is allocated to promoting the work of the voluntary sector. This amount is being reviewed for 2014-15.

For Policy Unit staff time spent on working with the voluntary sector, salaries are reimbursed annually by £40,600 through the voluntary sector budget.

2 Procurement

A Joint Supplies Service (County Borough Supplies)

i) Provide a brief synopsis of the partnership

Joint Supplies Service (JSS) (County Borough Supplies (CBS)) has been in operation since April 1996 via a formal Agreement between CCBC, Bridgend County Borough Council, Merthyr County Borough Council, and Rhondda Cynon Taff County Borough Council.

The service offered by JSS provides a catalogue of products and services, and connects with the Councils of the Welsh Purchasing Consortium with a view to providing savings to Councils and to recovering operational costs.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Bridgend Council are the host authority of the JSS since establishment in April 1996 via a signed formal Agreement between CCBC, Bridgend County Borough Council, Merthyr County Borough Council, and Rhondda Cynon Taff County Borough Council. The formal agreement sets out the Governance and reporting structure of the JSS.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

In accordance with the signed formal agreement an Officer Working Group and a Joint Committee has been established.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The JSS and has been established since April 1996 via a signed formal Agreement between CCBC, Bridgend County Borough Council, Merthyr County Borough Council, and Rhondda Cynon Taff County Borough Council.

v) Approximate cash annual value of working in partnership

In accordance with the signed formal agreement, the costs of operating the JSS determined are recovered from the prices paid by customers for goods and services provided by the JSS.

B Heads of the Valleys Organics

i) Provide a brief synopsis of the partnership

The Heads of the Valley (HoV) Organics project is an organics waste treatment project that has the key objective of diverting food and green waste from landfill. The procurement agreement is yet to be finalised.

The HoV Organics Project Partnership consists of CCBC, Blaenau Gwent County Borough Council and Torfaen County Borough Council. The project aim is to jointly procure a food and green waste treatment solution/s in order to deliver the best long term, environmental, sustainable and cost effective solution in line with Welsh Government requirements.

The Partnership will receive ongoing revenue support from Welsh Government, over the period of the contract. The contract is for a service period of 15 years with an option to extend by a further 5 years.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Blaenau Gwent County Borough Council is the Lead Authority for the procurement process and will be the Lead Authority for the Contract Service Period. The three local authority partners each have two members that sit on the HoV Organics Joint Committee.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The HoV Organics Project Partnership is made up via a number of levels. Project management groups have been set up looking at procurement, financial, legal, technical and communications issues. Information and recommendations are fed to a project board set up to steer day-to-day business.

The project board reports to an elected representative body that is accountable for the decisions (Joint Committee), and is composed of Directors and/or Heads of Services from each of the partnering authorities.

The HoV Organics Joint Committee has a set of terms of reference in place and is responsible for holding to account decisions taken by the project team and project board. Joint Committee meetings operate under the Committees' agreed rules of engagement to ensure that commercial information is secure at all times.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The Partnership will receive ongoing revenue support from Welsh Government, over the period of the contract. The contract is for a service period of 15 years with an option to extend by a further 5 years.

v) Approximate cash annual value of working in partnership

CCBC annual contribution to procurement costs is circa £95,000, the 15 year contract cost is not yet known. Each of the partnering authorities agreed and approved a shared budget for the procurement phase.

C Proiect Gwyrd

i) Provide a brief synopsis of the partnership

This is a project spanning Corporate Services and the Directorate of the Environment. Prosiect Gwyrdd (PG) is a residual waste treatment project that has the key objective of diverting municipal waste from landfill. The PG Partnership consists of CCBC, Cardiff Council, Monmouthshire County Council, Newport Council and Vale of Glamorgan Council. CCBC is the lead authority for the scrutiny of Prosiect Gwyrdd.

The Partnership has approx 172,000 tonnes of waste and the aim of the PG Partnership is to deliver the best long term, environmental, sustainable and cost effective solution for waste after recycling and composting has been maximised in line with Welsh Government requirements.

The Partnership will receive ongoing revenue support from Welsh Government, which is worth approximately 25% of the cost of the services over the period of the contract. The contract is for a service period of 25 years commencing on 1 April 2016 with an option to extend by a further 5 years.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Cardiff Council was the Lead Authority for Procurement process and will be the Lead Authority for the Contract Service Period.

CCBC is the Lead Authority for the Scrutiny of PG. Each of the Five Partnering Authorities have two elected Members (Councillors) that sit on the Joint Scrutiny Panel.

Joint Scrutiny Panel have a terms of reference and are responsible for holding to account decisions taken by the Project Team, Project Board and Joint Committee.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The PG Partnership is made up via a number of levels. Project management groups have been set up looking at procurement, financial, legal, technical and communications issues. Information and recommendations is then fed to a management group (project board) set up to steer day-to-day business. The management group reports to an elected representative body that is accountable for the decisions (Joint Committee).

The project board is made up of senior officers (Directors and/or Heads of Services) from each of the partnering authorities.

The Joint Committee is made up of two Cabinet or Executive Members from each of the partnering authorities.

Joint Committee meetings are public meetings and operate under the Committees' agreed rules of engagement.

The Joint Scrutiny Panel has published a report on the health and environment concerns associated with energy from waste incineration following a public call for evidence. The report's recommendations have been sent to the project board and Welsh Government.

The Joint Scrutiny Panel has published a report on the health and environment concerns associated with energy from waste incineration following a public call for evidence. The report's recommendations have been sent to the project board and Welsh Government.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The Partnership will receive ongoing revenue support from Welsh Government, which is worth approximately 25% of the cost of the services over the period of the contract. The contract is for a service period of 25 years commencing on 1 April 2016 with an option to extend by a further 5 years.

v) Approximate cash annual value of working in partnership

There are no cash values for the Partnership working of the PG Joint Scrutiny Panel.

D South Wales Waste Management Group (SWWMG)

i) Provide a brief synopsis of the partnership

The South Wales Waste Management Group (SWWMG) is a regional group of authorities that have been working collaboratively to achieve efficiency savings through shared procurement and higher incomes from resource materials through higher volumes of material. Coming together with CCBC are:

- Blaenau Gwent County Borough Council
- Brecon Beacons National Park Authority
- Cardiff Council
- Merthyr Tydfil County Borough Council
- Monmouthshire County Council
- Newport City Council
- Powys County Council
- Rhondda Cynon Taf County Borough Council
- Torfaen County Borough Council
- Vale of Glamorgan County Borough Council

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Regional contracts have both a lead procuring and technical authority. Members of the SWWMG decide whether to join the contract from the start or be a named partner that may wish to utilise the contract. The lead authority will sign off the tender documents internally and act under their own standing orders for the regional contract. CCBC is the lead procuring authority for the regional WEEE contract (there are six local authorities on this contract).

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

Regular contractual meetings with the relevant suppliers are held. These meetings take place periodically over the year and are to maintain regular communication with suppliers and ensure that delivery of services meets with the requirements of the contract and is to the satisfaction of participating local authorities. An annual report is issued to all Heads of Waste Services in each local authority outlining the achievements in the past year and describing the aims and objectives for the coming year(s).

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

A successful bid to the Distributor Take-back Scheme on behalf of all the authorities was submitted by in autumn 2011. The funds went towards a regional WEEE reuse and recycling campaign involving ten local authorities, third sector groups and over forty schools.

v) Approximate cash annual value of working in partnership

WEEE contract – nil value income contract. A total of £40k avoided procurement costs for the five local authorities utilising this contract.

E WELSH PURCHASING CONSORTIUM

i) Provide a brief synopsis of the partnership

The Welsh Purchasing Consortium delivers a range of benefits to its members, including the delivery of competitive procurement arrangements, to achievement of significant savings and other efficiencies, including the sharing of best practice and development and adoption of a suite of standard procurement documentation.

The Welsh Purchasing Consortium consists of the following full members with CCBC:

- Bridgend County Borough Council
- Carmarthenshire County Council

- Ceredigion County Council
- Cardiff Council
- Denbighshire County Council
- Flintshire County Borough Council
- Merthyr Tydfil County Borough Council
- Monmouthshire County Council
- Neath Port Talbot County Borough Council
- Newport City Council
- Pembrokeshire County Council
- Powys County Council
- Torfaen County Borough
- Rhondda Cynon Taff County Borough Council
- Swansea Council
- Vale of Glamorgan Council
- Wrexham County Borough Council

The Welsh Purchasing Consortium also consists of the following associated members:

- Grŵp Gwalia Cyf
- Mid & West Wales Fire and Rescue Service
- National Library of Wales, Aberystwyth
- South Wales Fire & Rescue Service
- Valleys to Coast Housing
- Welsh Probation Service

ii) *Provide for the partnership working reporting and governance mechanisms at the Council*

The Welsh Purchasing Consortium Officers Panel and Management Board considers and endorses consortium arrangements in line with individual lead authority standing orders for contracts and financial regulations.

iii) *Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities*

The Welsh Purchasing Consortium Management Board monitors and evaluates all work undertaken by participating members.

iv) *Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

A decision was made by Cabinet in 2013 to continue with membership of the Welsh Purchasing Consortium until 2016.

v) *Approximate cash annual value of working in partnership*

CCBC's participation in the Welsh Purchasing Consortium has realised the Authority value savings as follows:

Cashable Savings (since 2009)

£776,828.00

Non Cashable Savings

£648,341.00

3 Legal Services

A Shared Legal Services South East and Mid Wales

i) *Provide a brief synopsis of the partnership*

Caerphilly Legal Services is engaged in a partnership with nine other authorities in an attempt to minimise the amount of money each authority has to spend on its legal service. This is both from an internal and external perspective. It is believed that by working together the quality of the in-house legal service provided can be improved across the region, as well as reducing the amount of money spent on instructing external legal advisors.

The following authorities are collaborating in the project:

- Blaenau Gwent County Borough Council
- Cardiff Council
- Merthyr Tydfil County Borough Council
- Monmouthshire County Borough Council
- Newport City Council
- Powys County Council
- Rhondda Cynon Taf Council
- Torfaen County Borough Council
- Vale of Glamorgan County Borough Council.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The project has been managed by a board consisting of the Heads of Legal Services for the ten partner authorities. The Board have met usually on a monthly basis. Each Authority provided an update to its elected Members last year. Should any significant proposed developments occur this would require the approval of Members.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

This is undertaken by the Project Board as detailed above. Until recently the project was led by a project manager (funded by the WLGA). This funding has come to an end and the project is now led and managed by the Project Board.

iv)Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The partner authorities have signed an SLA whereby each authority agrees to first circulate to all other Members projects that they are unable to deliver in-house. The idea being that if at all possible legal work is carried out by one of the ten partners rather than passing the work to the private sector. This will lead to an improvement

in working arrangements between the partner authorities and will lead to a reduction in the amount of money that has to be spent in the private sector.

v) *Approximate cash annual value of working in partnership*

Cashable savings to date are limited.

4 ICT and Customer Services

A Mitigating Welfare Reform Across Gwent

i) *Provide a brief synopsis of the partnership*

The collaboration seeks to align local delivery of money advice services and improve signposting and awareness of financial inclusion across Gwent in ameliorating the consequences of welfare reform. CCBC is the project lead with Torfaen, Newport, Monmouthshire, Blaenau Gwent councils, with the Aneurin Bevan University Health Board, Gwent Police, Wales Cooperative Centre and Gwent Association of Voluntary Organisations.

ii) *Provide for the partnership working reporting and governance mechanisms at the Council*

There is a Project Board consisting of representatives from the five Gwent Councils, meeting quarterly. Quarterly reports will be provided to the five Councils, Welsh Government, and WLGA. The Caerphilly LSB representative is Rod Hartshorn.

iii) *Provide for the partnership working reporting and governance mechanisms at the Council*

No information provided.

iv) *Details of any Service Level Agreements in place for progressing partnership work/or any grants awarded*

No information provided.

v) *Approximate cash annual value of working in partnership*

Funding of £156,000 in 2014/15 and £151,500 in 2015/16

B Welfare Reform Programme / Universal Credit CCBC Led Pilot – Partnership with CAB

i) *Provide a brief synopsis of the partnership*

Caerphilly and Blaenau Gwent Citizens Advice Bureau (CAB) has held a Service Level Agreement (SLA) with CCBC Rents Department over the years to provide Debt Clinics and Money Advice appointments for Council Tenants. Following the

removal of the spare room subsidy (social sector size criteria) and as part of the work of the Pilot, the previous provision was reviewed and has been amended to provide casework since October 2013.

Tenancy Support Officers during their visits to under-occupying tenants identify households (mainly by use of the Discretionary Housing Payments (DHP) application form) that would benefit from a referral to CAB. They ask for the tenant consent to collect and share details relevant to their financial situation with CAB and an appointment is booked with the CAB caseworker. CAB assesses the situation with the tenant at the first appointment and assists the tenant with any help required (e.g. writing letters on their behalf, help with Debt Relief Order etc). Information about the casework is recorded by CAB and, as part of the SLA, CCBC receives monthly reports on the outcomes and other relevant information.

The funding of these activities has been secured only to March 2014. The Welfare Reform Programme Team is currently exploring opportunities for additional funding.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Currently a monthly report is received by the Universal Credit Local Authority Led Pilot Project Manager and by the Rents Manager.

The Rents Manager is contacted regularly by CAB in relation to particular cases

The information received is monitored and evaluated by the Welfare Reform Programme Team and fed to the WRP Board (Acting Director of Corporate Services, Head of Housing, Head of Public Protection and Poverty Champion, Head of ICT and Customer Services).

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The information received is monitored and evaluated by the Rents Manager and the Welfare Reform Programme Team and fed to the WRP Board (Acting Director of Corporate Services, Head of Housing, Head of Public Protection and Poverty Champion, Head of ICT and Customer Services).

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The introduction of the DHP application form, which requires a breakdown of income and expenditure, led to the identification of large quantities of multiple debt amongst council tenants. The existing debt advice service offered by CAB to tenants was not enough to provide the level of support required and the number of referrals required was increasing to a level that was beyond the capacity of the existing agreement.

The new casework based referral process was developed. Since October 2013 a CAB caseworker has been employed full time to initially provide up to 12 appointments per week. However, this was subsequently reduced to 8 due to the amount of work involved to address the levels of debt being identified. The assistance provided includes a full review of the tenant's debt, advice on the various options available and mutually agreed actions being put in place. The remedial actions can range across the whole spectrum of debt relief from token offers to creditors through to bankruptcy. All support required is provided by the caseworker. CAB provides monthly reports on the activities but additional monitoring still has to be identified and built into the process. The monthly outcome reports identify an average debt of £7-8k amongst tenants a high percentage of which is rent arrears and council tax debt.

v) ***Approximate cash annual value of working in partnership***

The first part of the referral process is currently part of BAU in the Rents Section Tenancy Support. A SLA is in place with the CAB.

C Personal Information Sharing Project

i) ***Brief synopsis of the partnership work***

This is a Caerphilly Local Service Board (LSB) collaboration between CCBC, the Aneurin Bevan University Health Board, Gwent Police and Gwent Association of Voluntary Organisations to develop Wales Accord on the Sharing of Personal Information (WASPI) information sharing protocols to improve information sharing, and to develop a training framework to ensure each organisation's staff received consistent messages to reduce barriers to information sharing. The project is funded through the European Social Fund (ESF).

ii) ***Partnership working reporting and governance mechanisms at the Council***

The Head of ICT and Customer Services (CCBC) sits on the project steering group along with key Corporate Information Governance Unit staff. A summary of project progress is presented to monthly meetings of the Council's Information Governance Project Team, and is included in annual updates on information governance to Policy and Resources Scrutiny Committee. There are written governance arrangements in place.

iii) ***Details for the partnership working of any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities***

The steering group monitors the project monthly. The LSB and the Welsh Government receive quarterly update reports/presentations. The evaluation of the project is being commissioned from an independent external agency.

iv) ***Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded***

ESF funds are awarded to CCBC to administer project on behalf of the LSB.

v) ***Approximate cash annual value of working in partnership***

The project has received £209, 517.33 from ESF funds.

D Glamorgan and Gwent Archives

These are separate organisations with separate relationships with CCBC, but as they share many similarities in terms of function and governance, they are discussed together with any differences highlighted below.

i) Brief synopsis of the partnership work

Glamorgan Archives: provision of archives service on behalf of the six former Glamorgan local authorities.

Gwent Archives: provision of archives service on behalf of the five former Gwent local authorities.

Provision of archive services involves acquisition, storage, cataloguing, and long-term preservation of historically important records and provision of access facilities and outreach work for any interested party, including the public, businesses, press, and the local authorities themselves.

ii) Partnership working reporting and governance mechanisms at the Council

The Glamorgan Archives Joint Committee of elected representatives from each constituent Local Authority administers the service which is managed on behalf of the Committee by the Glamorgan Archivist.

The Gwent Archives Joint Committee of elected representatives from each constituent Local Authority administers the service which is managed on behalf of the Committee by the Gwent Archivist.

Both Committees meet quarterly to oversee the work of the Archives, approve finances, and plan future work.

A staff member from Corporate Information Governance Unit attends meetings of each Committee to support the two CCBC Councillors on the Committees (Cllr Ray Davies and Cllr Alan Higgs); to ensure the Head of ICT and Customer Services is aware of any key issues that may need to be cascaded up through the organisation; and also to ensure that CCBC continues to manage its records effectively in accordance with legal responsibilities.

This was particularly important when both services moved to new buildings (Glamorgan to Cardiff, and Gwent to Ebbw Vale) and agreements and finances needed to be agreed,

which involved reports to Policy and Resources Scrutiny Committee. Annual financial contributions to both archives services are also included in other CCBC financial reports for scrutiny by relevant committees.

iii) Details for the partnership working of any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

Both Joint Committees undertake ongoing monitoring using detailed reports prepared by each Archive Service. Both services are also involved in assessments of user satisfaction, which are reported to the joint committee meetings.

Both archive services also report their dealings with key stakeholders in this areas to the Joint Committees, for example local family history and county history societies, religious organisations and centres for education, which provides further quality assurance, and Gwent in particular includes many of these organisations as co-opted members on its Joint Committee.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded.

Agreements are in place separately for:

- Glamorgan Joint Archives Service
- Gwent Joint Archives Service.

v) Approximate cash annual value of working in partnership

The Council pays a contribution (defined as a levy in CCBC's financial accounts) to each archive service based on population of the old Rhymney Valley (for Glamorgan) and Islwyn (for Gwent) areas.

Glamorgan:

2013-2014: £83,317
2014-2015: £74,986

Gwent:

2013-2014:129,107
2014-2015:129,107

Further detail can be found in the notes to the Draft Financial Accounts for the Year Ending 31 March 2013.

5 Human Resources

A Caerphilly Passport Programme

i) Provide a brief synopsis of the partnership

A Caerphilly Local Service Board (LSB) project led by CCBC in delivering a borough wide project to support young people who are Not in Education Employment and Training (NEET) into sustainable employment. The passport programme works in partnership with a number of different organisations including local Job Centres, local Work Based Learning providers, local external companies and internal CCBC departments, together with Communities First.

The main aim of the project is to integrate local service delivery to provide a comprehensive one stop employment support and training programme linked directly to sustainable employment opportunities for young unemployed people, in order to meet the current and future skill requirements of LSB partners and local employers and make a significant impact upon reducing levels of unemployment and benefit dependency amongst young people (Stated in the purpose of the Grant awarded by Welsh Government)

The project is part funded by the European Social Fund and Welsh Government, and has the following outcomes to achieve:

- Create 40 employment opportunities per annum
- Create 25 apprenticeship opportunities per annum
- 40 Employment Opportunities per annum
- Reduce the number of people aged 16-24 claiming Job Seekers Allowance by 3% over the lifetime of the project
- Reduce the number of people aged 16-24 unemployed for more than 26 weeks by 3% over the lifetime of the project
- Incorporate Targeted Recruitment and Training as a core requirement in at least 10 new public sector contracts per annum.

The Programme is also funded by the Job Centre's Flexible Support Fund (121k) and has the following targets to achieve:

- To deliver a strategic end to end programme delivering interventions supporting 120 JSA customers and unemployed 16-24 into employment within the key public sector departments
- To deliver and create opportunities as secured by the inclusion of community benefit clauses in local authority contracts related particularly, but not exclusively, to the refurbishment of, and improvements to, housing stock.

- Deliver a strategic engagement intervention focussed from Job Centre Plus referrals and Work Club partnerships
- Utilise the Local Authority Business Club members as a strategic partner for opportunities for focussed placements and employment opportunities
- Deliver a partnership approach to delivering opportunities to progress to apprenticeships, placements and experience for young people
- Support the progression to these opportunities through a supportive mentoring intervention.

ii) *Provide for the partnership working reporting and governance mechanisms at the Council*

The Passport Team meet with the Project Manager (Liz Rogers) every 6 weeks and outcomes and any issues are raised, which feed into the Working Group. The Passport Working Group was established with all partners to discuss operational aspects of the project. This group feeds into the Project Board.

A Passport Project Board has also been established which includes senior partners of the project and ultimately make decisions. All groups meet every 6 weeks.

Outcomes are also linked to Improvement Objectives, and these Indicators are regularly reported to the Corporate Management Team (CMT) and the Policy & Resources Scrutiny Committee.

The 2013/2014 Improvement Objectives (IO2 – Improve job opportunities by implementing the Council's Passport Scheme) is broken down as follows:

- Create at least 150 work opportunities each year
- Create at least 40 employment opportunities
- Create at least 25 apprenticeship opportunities
- % of participants that feel more 'work ready' from being on the Passport Programme
- % of positive outcomes achieved
- Number of Jobs Growth Wales placements filled.

iii) *Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities*

Monitoring and evaluation arrangements are carried out on a regular basis. Monthly meetings are arranged with the Passport Manager and key partners, which include Communities First, Educ8 and Job Centre Plus to specifically evaluate and monitor each element of their role. The Job Centre seconds a member of staff to work in the Passport Team every week. The main point of contact acts as the lead between Passport and other Job Centre advisors.

The passport team regularly reports against outcomes to Job Centre.

The passport team also have links with GO Wales (graduate participants and funding) other work based learning providers that offer funded apprenticeships, Business Enterprise Unit (economic development) who refer businesses onto the passport team that are interested in the project.

iv) *Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

No Service Level Agreements are in place yet (but are being developed to clarify more detailed in terms of listing who does what within the Project). Terms of Reference have been agreed, and signed by members of both the Working Group and Project Board.

v) *Approximate cash annual value of working in partnership*

Funding has been received to support the Passport Programme from: the Welsh Government (part funded by ESF) for duration of project, JCP's Flexible Support Fund for one year, and CCBC per annum to support CCBC's apprentices and trainees 200 JGW opportunities (for duration of project).

EDUCATION AND LIFELONG LEARNING DIRECTORATE

1 Library Service

A Job Centre Plus Flexible Service Delivery Points

i) Provide a brief synopsis of the partnership

This project provides a Job Centre Plus (JCP) computer point in the Risca, Ystrad Mynach, and Rhymney libraries enabling easier access for the public to information and advice over benefits and accessing employment opportunities. However, there has been limited feedback in recent years from the Department of Work and Pensions (DWP) or JCP on use or development of the Flexible Service Delivery Points.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The Flexible Service Delivery Points were rolled out between 2005 and 2006 with all up and running by September 2006.

The establishment of the service was reported to Cabinet and the Education for Life Scrutiny Committee.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

No performance information on the Flexible Service Delivery Points has been provided since their early inception.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

There is a memorandum of understanding in place for each JCP Flexible Service Delivery Point.

v) Approximate cash annual value of working in partnership

Not applicable as all costs are covered by JCP.

2 Community Education: Youth Service

A Youth Service (CCBC) Partnership with Voluntary Sector

i) Provide a brief synopsis of the partnerships

- **Gwent Association of Voluntary Organisations** – with respect to the funding of a Holiday Schemes Coordinator to service the whole of the borough
- **Ystrad Mynach Boy's and Girl's Club** – with respect to the funding of salaries to staff of the club to provide youth work, year round
- **Urdd Gobaith Cymru** – with respect to the funding of Welsh medium youth work in selected parts of the borough, including Ysgol Gyfun Cwm Rhymini and Bargoed YMCA Welsh youth club.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

No information provided.

iii) Provide for the partnership working reporting and governance mechanisms at the Council

No information provided.

iv) Details of any Service Level Agreements in place for progressing partnership work/or any grants awarded

Gwent Association of Voluntary Organisations – the current agreement is undergoing a rewrite, though includes requirements for the provision of support to mainly (though not exclusively) voluntary sector groups intent on establishing

school holiday-time provision for children and young people, predominantly in the 8-19 age group.

Ystrad Mynach Boy's and Girl's Club – also under review (the current, historical arrangement is a less formalised). This provides for the salaries of staff associated with this club, who also operate under the auspices of the National Boy's and Girl's body, enabling broad-based youth work to take place on 3 evenings per week, throughout the year.

Urdd Gobaith Cymru (UGC) – also being reviewed, this arrangement contributes to the salaries of two members of staff employed ostensibly by UGB, as part of a tripartite arrangement that includes Caerffili Menter Iaith.

v) ***Approximate cash annual value of working in partnership***

SLA's are in place with: Gwent Association of Voluntary organisations, Ystrad Mynach Boy's and Girl's Club and Urdd Gobaith Cymru

B Youth Service (CCBC) Partnership with Statutory Sector

i) ***Provide a brief synopsis of the partnerships***

The Youth Service holds Service Level Agreements with:

- Communities First (CCBC former Community Regeneration led partnership, to become part of Prosperous Caerphilly outcome delivery under the Single Integrated Plan *Caerphilly Delivers*)
- Families First (CCBC previously the Children and Young People's Partnership)

Communities First - to provide youth work interventions in the Communities First areas of the borough.

Families First – the provision of targeted families work, employing the youth work approach to engage families most in need of support.

ii) ***Provide for the partnership working reporting and governance mechanisms at the Council***

No information provided.

iii) ***Provide for the partnership working reporting and governance mechanisms at the Council***

No information provided.

iv) Details of any Service Level Agreements in place for progressing partnership work/or any grants awarded

Communities First are the lead agency with respect to their multi-layered partnership arrangements, with the Youth Service a single element of this. A variety of detailed targets informs the nature of the agreement, which also specifies the amount and frequency of youth service involvement.

v) Approximate cash annual value of working in partnership

SLAs are in place with Communities First, and Families First. A further SLA is being established with the Gwent Youth Offending Service.

3 Learning, Education and Inclusion

A Families First Board (previously the Children and Young People's Partnership)

i) Provide a brief synopsis of the partnership work

The Families First Board is a formal partnership group of multi agency partners who work collaboratively on the Families First agenda. They oversee the delivery of the Families First Action Plan 2012 – 2017 which includes 6 key elements, namely Learning Sets, Team Around the Family, Joint Assessment Family Framework, Children with Disabilities, and the Strategic Commissioning. In addition, they hold individual projects and the Families First Programme to account and address any barriers identified and maximise opportunities for partnership working.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The Families First Board is an interim measure to support the Families First agenda being embedded in the work of *Caerphilly Delivers* the Single Integrated Plan and reports directly to the Leads Group in the governance structure.

All Families First projects are subject to robust monitoring and evaluation processes in place. These are managed by the Families First team and the formal quarterly monitoring submissions are overseen by the Families First Board.

iii) Provide for the partnership working any monitoring and evaluation

The partnership consists of:

- Lead Director for Children and Young People, CCBC
- Gwent Association of Voluntary Organisation
- Parent Network
- Communities First Co-ordinator

- Flying Start Co-ordinator
- Children and Young People's Co-ordinator
- Youth Service
- Gwent Police
- Aneurin Bevan Health Board
- Public Health Wales
- Social Services
- Education

Families First Programme:

The Families First Programme consists of a number of strategically commissioned projects and where possible maximising joint commissioning opportunities, and is overseen by the Families First Board. All projects comprises of two or more organisations in order to promote partnership working. The programme consists of:

- Team Around the Family – CCBC and Parent Network
- Parenting Programmes and Individual Support – Action for Children and Right From the Start
- Family Engagement – CCBC, Right From the Start and Gwent Association of Voluntary Organisations
- Inclusion and Support – Action for Children, Barnardos and Llamau
- Integrated Family Learning – CCBC and Homestart
- Family Play – Gwent Association of Voluntary Organisations and Homestart
- Health Inclusion – Aneurin Bevan Health Board, CCBC, and Senghenydd Youth Drop in Centre.
- Advocacy – National Youth Advocacy Service, jointly commissioned with Blaenau Gwent
- Day After Project (pilot) – Crime reduction Initiative
- Health Outreach – Aneurin Bevan Health Board, a partnership with Flying Start
- Supporting Family Change (pilot) - CCBC
- Raising Aspirations (pilot) - CCBC

All projects are promoted as a programme and aim to work collaboratively throughout the borough.

iv) *Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

The Families First board have agreed terms of reference.

All projects in the Families First Programme have service specifications and contracts. They were commissioned through open tender following CCBC's Standing Orders (except for pilots).

v) *Approximate cash annual value of working in partnership*

There is no cash value to the Families First Board apart from officers' time.

Families First grant total is £3,110,353

B Early Years Service Area Partnerships Initiatives

The Early Years service area includes Flying Start, Early Years and Childcare, the Family Information Service and Family Support.

i) *Provide a brief synopsis of the partnership work*

Flying Start is a Welsh Government funded programme working with multi agency partners who are commissioned to deliver services through procurement contracts:

- Aneurin Bevan University Health Board
- Action for Children
- Right from the Start
- GAVO Play Service
- Homestart
- Caerphilly Parent Network
- 12 non-maintained childcare provision to deliver Flying Start childcare places

CCBC internal department partners include Service Level Agreements with the following:

- Youth Service – New and Expectant Parents
- Education Psychology
- Inclusion
- Libraries
- Families First
- Communities First

The Family Information Service works in partnership with both internal and external partners to support children, young people and families access to services or interventions.

ii) *Provide for the partnership working reporting and governance mechanism at the Council*

All governance decisions for the Early Years service area are under the Local Authority processes and are taken for approval through the corporate Cabinet and Scrutiny process.

iii) Provide for the partnership working any monitoring and evaluation

Early Years and Childcare commission Welsh language support to childcare settings as well as commissioning Early Years Education and Assisted Childcare places in non-commissioned childcare provision.

Early Years and Childcare work in partnership with the following cross sector agencies to develop work both nationally and locally:

- Care and Social Services Inspectorate Wales (CSSIW)
- Mudiad Meithrin
- Menter Iaith
- Clybiau Plant Cymru
- Professional Association for Childcare and Early Years (PACEY formerly NCMA)
- Wales Pre-school Providers Association (WPPA)
- Care Council Wales
- Education Achievement Service
- Integrated Service for Children with Additional Needs (ISCAN)

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

The Family Support team work in partnership to deliver co-ordinated services for parenting with particular reference to referral allocation meetings:

- Action for Children
- Right from the Start
- Barnardos
- Gofal
- Child and Adolescent Mental Health Services (CAMHS)
- Strengthening Families
- Youth Offending Service Family Support

They do not commission partners but are a delivery service mechanism for Families First and Flying Start commissioned partners.

v) Approximate cash annual value of working in partnership

There is no cash value apart from officers' time.

The Flying Start revenue grant total is: £4,073,334 and £210,000 capital, and £100,000 Out of School Grant

ENVIRONMENT DIRECTORATE

1 Engineering Services

A South East Wales Transport Alliance (Sewta)

i) Provide a brief synopsis of the partnership work

The Alliance includes delivery of the Sewta Rail Park and Ride Package of schemes involving Caerphilly and Rhondda Cynon Taf councils. CCBC is in partnership with 9 other local authorities to promote and provide transportation services for the South East Wales region. These authorities include Blaenau Gwent County Borough Council, Bridgend County Borough Council, Cardiff Council, Merthyr Tydfil County Borough Council, Monmouthshire County Council, Newport City Council, Rhondda Cynon Taf County Borough Council, Torfaen County Borough Council and Vale of Glamorgan.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

CCBC has two representatives on the Sewta Board where the Board's decisions are made by them on behalf of CCBC. The minutes of Board meetings are reported to Regeneration and Environment Scrutiny committee. Previous CCBC reports and decisions have set up the working arrangements between Sewta and CCBC.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The partnership working arrangements seek to provide the best decision making processes and operational delivery on a regional basis.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

No information provided.

v) Approximate cash annual value of working in partnership

Increasingly, the Welsh Government is directing funding towards Sewta on a regional basis rather than splitting funding 10 ways to each local authority. There is no funding from CCBC that goes directly to Sewta. In terms of the cash annual value of working in partnership, this is variable and depends on the Welsh Government grant funding approvals and project approvals, and the decisions made by Sewta as to which projects in which authority would be supported for that particular financial year.

2 Public Protection

A Gwent Local Resilience Forum

i) Provide a brief synopsis of the partnership work

Gwent Local Resilience Forum comprises of the Aneurin Bevan University Health Board, Blaenau Gwent County Borough Council, British Red Cross, British Telecom, British Transport Police, Coastguard, Gwent Police, Home Office, Joint Emergency Services Group, Monmouthshire County Council, National Grid, Natural Resources Wales, Newport City Council, Public Health Wales, Scottish Power, South Wales Police, St John Ambulance, Torfaen County Borough Council, Royal Voluntary Service, South Wales Fire and Rescue Service, South Wales Trunk Road Agency, Welsh Ambulance Service, Welsh Government, Welsh Local Government Association, Western Power Distribution). The outcome of this partnership working is the production of Gwent Multi Agency Emergency Plans, delivering of multi-agency training days and cross border exercises.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Gwent Local Resilience Forum was established in October 2004 as a requirement of the Civil Contingencies Act 2004, the Gwent Local Resilience Forum (LRF) sits at the head of Gwent's local civil protection arrangements. The overall purpose is to ensure that there is an appropriate level of preparedness to enable an effective multi-agency response to emergencies that may have a significant impact on the communities of Gwent. The LRF meets quarterly, and CCBC is represented by the Head of Public Protection.

Representatives from the GLRF also represent Gwent at the Wales Resilience Forum (WRF) chaired by the Welsh Assembly Government First Minister. There is also a Wales Resilience Team (WRT), based at the Welsh Government. This team deal with regional issues and have set up liaison between central government and local area responders.

To assist in its working the GLRF has a lower tier co-ordination group which has a multi-agency membership of emergency planning officers who are trained experienced individuals skilled in emergency / civil contingency planning.

In addition these members contribute to a number of sub-groups that report back to the co-ordination group on work in progress. These groups can also call on other emergency planning practitioners and persons with expertise in various fields from a country wide base.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The Gwent Local Resilience Forum participates in a programme of peer reviews in Wales of performance against the expectation set produced by Cabinet Office; the last review having taken place in 2011.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

Not applicable.

v) Approximate cash annual value of working in partnership

The LRF Secretariat function is undertaken by Gwent Police and Caerphilly Council pays an annual contribution of £4,400 towards costs.

B Gwent Trading Standards Project

i) Provide a brief synopsis of the partnership work

The Simpson report and the Welsh Government/WLGA identified Trading Standards as one of the services in Wales that should be considered for delivery on a regional/collaborative basis. It was anticipated that operating a regional service would provide service resilience and flexibility, maximising the potential to maintain service performance and delivery to consumers and businesses, through the sharing of expertise and specialist staff.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

The Cabinets of each of the five Gwent Authorities have agreed to participation in the Project and the Business Case will be submitted to each for consideration from April 2014, for each to decide whether they will approve participation in a Gwent Trading Standards service. The Project proposal was also considered by the Regeneration and Environment Scrutiny Committee who have asked to receive regular updates. A Project Board, comprising the Heads of Public Protection for the five Authorities and an Advisory Board comprising the Heads of Trading Standards has been set up. The two Boards will work together on the evaluation of the options for a regional service and the preparation of a Business Case.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

This is not applicable.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

A bid was made to the Welsh Government for Regional Collaboration Funding, approved in August 2013, for the development of a project to consider and evaluate

a proposal for the creation of a Regional Trading Standards service that will be resilient, effective and affordable.

v) *Approximate cash annual value of working in partnership*

The approved funding is over a 3-year period until 2015/16, the allocation for 2013/14 is £126,105; with £100,000 and £60,000 for 2014/15 and 2015/16 respectively.

C Health Challenge Caerphilly

i) *Provide a brief synopsis of the partnership work*

Health Challenge Caerphilly is a partnership between CCBC, Aneurin Bevan Health Board, Public Health Wales, Gwent Association of Voluntary Organisations (representing the Voluntary Sector) and private sector organisations to promote the health and wellbeing of the people of the borough.

ii) *Provide for the partnership working reporting and governance mechanisms at the Council*

Reporting is through the Well Being Network which is a multi-agency forum inputting to the Healthier Caerphilly theme of the Single Integrated Plan, *Caerphilly Delivers*.

iii) *Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities*

This will be through the Single Plan delivery mechanism, which is currently being developed.

iv) *Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

The CCBC Health Improvement Team has an SLA with the Aneurin Bevan Health Board Public Health Team to deliver on activities funded through the Wellbeing Activity Grant.

v) *Approximate cash annual value of working in partnership*

£10,000 through the Wellbeing Activity Grant, and funding from the Aneurin Bevan University Health Board Public Health Team via Townsend allocation of £14,000 per annum.

3 Community and Leisure Services

A Football Association of Wales (FAW) Trust

i) Provide a brief synopsis of the partnership work

A partnership between CCBC's Sport & Leisure Services and the FAW trust is in place to ensure there is a clear coordinated action plan for the delivery of football across the borough.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Not applicable.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The partnership is monitored by quarterly review meetings between both organisations as well as the collection of performance management data in terms of participation/ numbers trained in the borough.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

Not applicable.

v) Approximate cash annual value of working in partnership

There is no cash value to this apart from officers' time.

B Gwent Collaboration on Recreation and Leisure

i) Provide a brief synopsis of the partnership work

There is recognition in Gwent from each of the Senior Leisure officers for the five Gwent local Authorities (Caerphilly, Blaenau Gwent, Torfaen, Monmouthshire and Newport) that working collaboratively is mutually beneficial in getting more people active in communities. The partnership aims to respond to the drivers for change in sport and physical activity - *Climbing Higher*, *Creating an Active Wales* and the *Vision for Sport in Wales*.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

There are no formal mechanisms in place at CCBC.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The group has a head line scorecard as well as 5 priority area scorecards that will be reported back to a Regional Board on a quarterly basis including Sport Wales.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

This agreement will sit with one lead Local Authority (to be confirmed for April 2014).

v) Approximate cash annual value of working in partnership

In receipt of £350,000 partnership funding from Sport Wales for 2014-2015.

C Sport Wales

i) Provide a brief synopsis of the partnership work

Sports Wales are a key partner of CCBC. Sport Wales fund the Local Authority's Sport & Leisure services to deliver sports development programmes across the borough.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

There are no formal mechanisms in place at CCBC.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

CCBC has a scorecard that is reported to Sport Wales on a six and twelve monthly basis. There is also a Local Plan for Sport Board that monitors the impact on a quarterly basis including Sport Wales.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

This agreement is an annual agreement from Sport Wales outlining the funding offer as well as reporting procedures that CCBC's Finance department reports back on.

v) Approximate cash annual value of working in partnership

This does vary each year. Approximately the funding for 2014-2015 will be £650-£700,000 from Sport Wales.

D Street Games UK

i) Provide a brief synopsis of the partnership work

A partnership between CCBC and Street games to provide doorstep opportunities in deprived areas is in place. This partnership is to ensure there is a clear coordinated action plan for the delivery of street games in these areas of Caerphilly.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Not applicable.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The partnership is monitored by quarterly review meetings between both organisations as well as the collection of performance management data in terms of participation and numbers trained in the borough.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

Not applicable.

v) Approximate cash annual value of working in partnership

Should any grant be received for any projects there will be an agreement outlining the funding offer as well as reporting procedures that CCBC's Finance department reports back on.

E Hockey Wales

i) Provide a brief synopsis of the partnership work

A partnership between CCBC and Hockey Wales is in place to ensure there is a clear coordinated action plan for the delivery of Hockey across the borough.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Not applicable.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The partnership is monitored by quarterly review meetings between all members of the group as well as the collection of performance management data in terms of participation and numbers trained in the borough.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

Not applicable.

v) Approximate cash annual value of working in partnership

There is no cash value to this apart from officers' time.

F Welsh Netball

i) Provide a brief synopsis of the partnership work

There is a regional plan for the delivery of Netball across Gwent.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Not applicable.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The collaboration is monitored by quarterly review meetings between all members of the group as well as the collection of performance management data in terms of participation and numbers trained in the borough.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

Not applicable.

v) Approximate cash annual value of working in partnership

There is no cash value to this apart from officers' time.

G Welsh Rugby Union (WRU)

i) Provide a brief synopsis of the partnership work

A partnership between CCBC and WRU is in place to ensure there is a clear coordinated action plan for the delivery of Rugby across the borough.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Not applicable.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The partnership is monitored by quarterly review meetings between both organisations as well as the collection of performance management data in terms of participation and numbers trained across the borough.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

Not applicable.

v) Approximate cash annual value of working in partnership

There is no cash value to this apart from officers' time.

H Ystrad Mynach College

i) Provide a brief synopsis of the partnership work

A partnership is in place between CCBC and the College to support the students learning through sports courses. CCBC provides opportunities for the students to be deployed and gain experience of events/ tournaments throughout the year.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

No information provided.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The partnership is monitored by quarterly review meetings between both organisations as well as the collection of performance management data in terms of participation and numbers trained across the borough.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

Not applicable.

v) ***Approximate cash annual value of working in partnership***

There is no cash value to this apart from officers' time.

I Greater Gwent Crematorium Joint Committee

i) ***Provide a brief synopsis of the partnership work***

The Greater Gwent Crematorium is situated within the boundaries of Torfaen County Borough Council and serves 440,000 people. Newport City Council acts as the lead authority and the crematorium serves the five neighbouring authorities of Newport, Caerphilly, Torfaen, Blaenau Gwent and Monmouth. Each authority has a representative who sits on the joint committee.

ii) ***Provide for the partnership working reporting and governance mechanisms at the Council***

The Crematorium is constituted under an agreement formed by the authorities of Greater Gwent (CCBC, Blaenau Gwent, Monmouthshire, Newport, and Torfaen). A joint committee, with delegated powers, formed by two representatives from each of the constituent authorities is responsible for policy at the Crematorium.

iii) ***Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities***

No information provided.

iv) ***Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded***

The five authorities were paid an annual grant in the early days but like many crematoriums they are now self-financing.

v) ***Approximate cash annual value of working in partnership***

Newport City Council is responsible for the financial and administrative management of the Crematorium. The assets of the Crematorium are vested in Torfaen County Borough, they are responsible for any capital expenditure and relevant loan debt relating to the Crematorium, as well as compliance with any relevant environmental legislation.

3 Regeneration and Planning

A South East Wales Community Economic Development Programme

i) Provide a brief synopsis of the partnership work

This is an EU funded regional project to support the development of social enterprise via advice, guidance and grant support. Led by Merthyr County Borough Council, the consortium also includes with CCBC - Rhonda Cynon Taf, Blaenau Gwent, Torfaen, and Bridgend councils. CCBC and Bridgend County Borough Council have Service Level Agreements in place to support delivery with the Wales Co-operative Centre.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Progress reports are required by the Wales European Funding Office (WEFO) on a quarterly basis as a condition of the funding approval and these are submitted to the Lead Body for collation. Occasional progress reports are submitted to the CCBC Regeneration Scrutiny, with the latest in Autumn 2013.

In terms of financial management, Merthyr Council is the Project Lead for the EU funded project, but officers in CCBC Regeneration & Planning work with colleagues in Finance to ensure that project spend is both appropriate and in line with all laid down financial procedures, both in terms of CCBC procedures and those required by WEFO and EU.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

Monitoring and evaluation is a condition of EU funding and is, therefore carried out on an ongoing basis to ensure that the partnership continues to achieve all project objectives and targets. A mid-term external evaluation was carried out in summer 2013.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

CCBC has signed a partnership agreement with the Lead Body (Merthyr) to provide the local delivery as part of the EU funded project. There is also a Service Level Agreement (SLA) in place with the Wales Co-operative Centre.

A grants panel has been established with representatives from the public, private and voluntary sectors, chaired by the CCBC Cabinet Member for Regeneration. The panel is advised by representatives from CCBC's Legal and Finance Departments.

v) *Approximate cash annual value of working in partnership*

The SLA with the Wales Co-operative Centre is for £8,000 per annum.

The total value of the SEWCED EU funded programme is £13.4m, over the period April 2010 to end of March 2015. CCBC's allocation is £1.3m over the same period. This includes match funding from the CCBC voluntary sector budget (proportion transferred to Regeneration and Planning).

B Local Investment Fund

i) *Provide a brief synopsis of the partnership work*

This is an EU funded regional project to support the development of local businesses via advice, guidance and grant support. Led by Rhondda Cynon Taf County Borough Council, the consortium also includes with CCBC - Merthyr, Blaenau Gwent, Torfaen and Bridgend councils. It also operates in west and north Wales with variations.

ii) *Provide for the partnership working reporting and governance mechanisms at the Council*

Progress reports are required by the Wales European Funding Office (WEFO) on a quarterly basis as a condition of the funding approval, and these are submitted to the Lead Body for collation. Occasional progress reports are submitted to Regeneration Scrutiny, with the latest in Autumn 2013.

In terms of financial management, Rhondda Cynon Taf Council is the project lead for the EU funded project, but officers in CCBC Regeneration and Planning work with colleagues in Finance to ensure that project spend is both appropriate and in line with all laid down financial procedures, both in terms of CCBC procedures and those required by WEFO and EU.

iii) *Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities*

Monitoring and evaluation is a condition of EU funding and is therefore carried out on an ongoing basis to ensure that the partnership continues to achieve all project objectives and targets. An external evaluation was carried out in 2013.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

CCBC has signed a partnership agreement with the Lead Body (RCT) to provide the local delivery as part of the EU funded project.

Grants are approved under delegated authority by the Group Manager.

v) Approximate cash annual value of working in partnership

CCBC's allocation from this EU funded regional project is £2.066m over the period January 2009 to December 2013. This included match funding from the private sector (grant applicants). However, WEFO awarded the region an extension of the project through to the end of June 2014, which provided the CCBC element of the project with an additional £207k.

C Caerphilly Business Forum

i) Provide a brief synopsis of the partnership work

Caerphilly Business Forum has existed for 12 years and has always been supported by CCBC. The Forum exists to provide a voice for the private sector and is integral to many CCBC activities, including the Passport Programme, support for business through seminars, workshops and social events such as the annual awards dinner. The Forum is also represented on a number of key strategic and operational partnership groups.

CCBC supports the Forum via a financial contribution and support in kind through hosting the Forum's operational staff.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

There are no formal reporting processes in place. However, ongoing reporting and governance focuses on their individual contributions to the CCBC's strategic objectives.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The Group Manager for Business Enterprise Support is a Board Member of the Forum. Ongoing monitoring and evaluation is carried out in respect of individual activities and their contribution to CCBC strategic objectives. The Chair of the Forum is an integral member of the Regeneration Executive Group and in 2012-13 signed up to the Caerphilly Borough Voluntary Sector Compact Agreement.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

A Memorandum of Understanding is in place.

v) Approximate cash annual value of working in partnership

CCBC provides an annual financial contribution to the Forum of £10k.

D Cwm Y Mynydd Partnership

i) Provide a brief synopsis of the partnership work

The Cwm Y Mynydd Partnership manages the Rural Development Plan (RDP) in the Caerphilly borough, and is chaired by a member from a Community Council. The partnership's role is to oversee delivery of the whole programme of rural projects, funded by the EU and managed by the Welsh Government. Membership is drawn from the community, voluntary, private and public sectors and CCBC, and comprises of the CCBC Regeneration & Planning and Finance service areas with:

- Capital Region Tourism
- Clybiau Plant Cymru
- Coleg y Cymoedd
- Coalfields Regeneration Trust.
- Farmers Union Wales
- Federation of Small Businesses
- Groundwork Caerphilly

- Gwent Association of Voluntary Organisations
- Jobcentre Plus
- Llamau
- Natural Resources Wales
- Pontypool Park Estate

A Local Action Group (LAG) also exists and comprises many of the above, but with a more operational focus.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Progress reports for each of the RDP funded projects are provided on a quarterly basis – required as part of the funding claims process and also considered at regular partnership meetings. In addition, a condition of the funding is that ongoing monitoring and evaluation is carried out, which is conducted by CCBC.

In terms of financial management, CCBC is the Lead Body for the funding and officers from Regeneration and Planning work with colleagues in Finance to ensure that project spend is both appropriate and in line with all laid down financial procedures. Finance also maintains an ongoing link with the Welsh Government regarding spend. Links are also in place with CCBC Procurement to ensure that all procurement rules are adhered to.

Progress reports on the Programme are submitted to CCBC Regeneration Scrutiny on an occasional basis, with the most recent being in September 2013.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

Partnership membership and roles and responsibilities are reviewed regularly at meetings to ensure that it remains effective. The Welsh Government receives copies of the meeting notes to ensure are fully briefed and for any concerns to be addressed. The Welsh Government is also able to attend meetings.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

CCBC has an agreement in place with the Welsh Government regarding the RDP funding, which for the current programme covers 2007-11 under Business Plan 1 and for 2011-14 under Business Plan 2. Each plan includes a number of different projects, delivered by internal and external partners and Service Level Agreements are in place with each external partner. Some of the projects include the provision of grants and approval mechanisms are in place, including a Key Fund Panel, which is chaired by the chair of the Partnership (the Cabinet Member for Regeneration and

Planning) and comprises senior representatives from the key sectors in the partnership.

v) ***Approximate cash annual value of working in partnership***

The total value of RDP funding including match (which comes from a variety of sources) is £3,923,704 under Business Plan 2, which commenced in February 2011. In addition, CCBC receives funding for the Lead Body costs totalling £1,085,103 to cover the period from February 2011 to the end of the programme in December 2014.

E South East Wales Specialist European Team (SET)

i) Provide a brief synopsis of the partnership work

An EU funded project providing technical assistance and support for other funded projects in the region. The group comprises representatives from six Councils – Torfaen (the lead), CCBC, Blaenau Gwent, Rhondda Cynon Taf, Merthyr and Bridgend with working relationships with the Welsh Government, Wales European Funding Office (WEFO), Welsh Local Government Association and Wales Council for Voluntary Action.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

Regular reports on current project/programme spend and new EU Programme Developments are presented internally to CCBC Cabinet and Scrutiny, and subsequently Council. Similarly situation updates are included on Corporate Management Team agendas. Supporting events are organised. Subject to requirements specific enquiries can be raised at individual levels. CCBC makes quarterly claims in line with actual spend and predicted CCBC's project profile. The SET meets monthly and every other month includes representatives from WCVA and Economy, Science and Transport Department.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The project is led by Torfaen County Borough Council. The Council makes quarterly claims against actual spend and activity, which is then aggregated and submitted to WEFO for verification and subsequent payment. Each of the partners submits monthly activity reports to the lead Council. All regional SET's meet quarterly with WEFO to review, discuss and consider project progress and other issues.

Quarterly claims are evaluated against profile. During 2012-13, a positive external evaluation was conducted on behalf of the SE Wales SET.

iv) Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded

There is a formal partnership agreement that reflects the aims and objectives of the Technical Assistance Business Plan and approval. The agreement includes corresponding objectives of the respective partners, and allocation of grant. Similarly the agreement identifies what is required of the lead Council and constituent partners. A project profile identifies predicted outputs and spend in accordance with partner aims, and is amended according to any significant changes.

v) Approximate cash annual value of working in partnership

The total cost of the all Wales Technical Assistance Project is just over £2.8m to cover the five year period from 2010 to 2015, while the total cost for the CCBC project is £376k for that period. This includes CCBC's match-funding contribution of £190k. However, in terms of the total value of the 25 projects supported in the borough under the current programme (2007 to date), this amounts to £70m, with £36m coming from EU programmes. CCBC match for this funding is approximately £33m. The value in the SET support is to ensure that this money is not only drawn down, but retained.

F Monmouth & Brecon Canals Regeneration Group

i) Provide a brief synopsis of the partnership work

CCBC is part of this partnership that consists of authorities that own each respective length, so includes Newport Council, Torfaen County Borough Council, Monmouthshire County Borough Council, and the Canal Trust for Wales. Other partners include Brecon Beacons National Park Authority, Natural Resources Wales, Powys County Council, Islwyn Canals Association, and Monmouthshire and Brecon Canals Association. Partners share the common aim to protect, restore, enhance the historic canal system and associated waterway, and promoting its recreational use.

ii) Provide for the partnership working reporting and governance mechanisms at the Council

CCBC is politically represented by 3 nominated members. The partnership is serviced by Newport Council, but there is no formal reporting mechanism within CCBC. In 2005 CCBC established a member working group. The partnership acts as a focal point for the canal development, but has no collective budget to raise or spend on such developments. There is a reliance on individual partners to promote the canal in line with the overall aim.

iii) Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities

The partnership fundamentally operates on a shared commitment to restore and improve the canal. Without any collective funding, or strategy this is dictated by the activities of its partners, although there are ambitions to take advantage of any funding opportunities. The change in membership at CCBC level has resulted in more interest in developing a position on the canal as an asset. The relatively new formation of the Canal Water Trust could see some changes in approach.

iv) *Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

There is memorandum of understanding that partners sign, outlining working arrangements and stating support to the aims of restoring the canal but there is no formal financial commitment placed on the membership.

v) *Approximate cash annual value of working in partnership*

There is no collective funding, and any activity is dictated by the activity of the individual member. For example CCBC has adopted a health and safety/maintenance approach to the canal and presently has a budget of £125k. This covers repairs and if possible some minor improvements but unforeseen work can see priorities change. The partnership has ambitions to look at joint projects and partners been involved in previous bids that have been unsuccessful for example Big lottery and Convergence.

G South East Wales Biodiversity Records Centre

i) *Provide a brief synopsis of the partnership work*

Centralised data collection storage and provision for species and habitat records for use in planning and monitoring through a collaboration of South East Wales local authorities.

ii) *Provide for the partnership working reporting and governance mechanisms at the Council*

Through a Board on which officers sit.

iii) *Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities*

Not applicable.

iv) *Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

A Service Level Agreement is negotiated annually.

v) *Approximate cash annual value of working in partnership*

CCBC contribute annually £9,000.

H Valleys Regional Park

i) *Provide a brief synopsis of the partnership work*

A consortium of Valley Local Authorities, statutory bodies, and non governmental organisations that advise on green infrastructure and tourism matters. The consortium is organised by the Welsh Government, and acts as a basis for grant awards.

ii) *Provide for the partnership working reporting and governance mechanisms at the Council*

Periodic reports are provided to CCBC primarily by the Welsh Government.

iii) *Provide for the partnership working any monitoring and evaluation arrangements to assess the effectiveness of partnerships to ensure they are contributing to the delivery of corporate priorities*

The consortium is externally audited. However, CCBC grant awards are monitored and audited both internally and externally.

iv) *Details of any Service Level Agreement in place for progressing partnership work/or any grants awarded*

It is questioned whether a memorandum of understanding is in place.

v) *Approximate cash annual value of working in partnership*

There is no direct value of working in partnership but grants associated with the Valleys Regional Park are around £500k per annum within CCBC.

I Communities First Programme

i) *Provide a brief synopsis of the partnership work*

In April 2012, the Welsh Government's Communities First programme became a Community Focused Programme to support the Welsh Government's Anti-Poverty agenda. Focus is placed on evidencing the impact that locally funded activities have toward three strategic outcomes: Prosperous Communities, Learning Communities and Healthier Communities. From January 2013 a new structure has been

established for delivering the Communities First programme in the Caerphilly borough.

- **Communities 2:0** – is the Welsh Government Programme for Digital Inclusion hosted by the Wales Cooperative Centre. CCBC is a delivery partner and receives grant funding through the Wales Cooperative Centre.

Reports are provided to the Wales Cooperative Centre as per the Welsh Government requirement.

- **Graig y Rhacca Resource Centre** – is a delivery partner for the Welsh Government's Communities First programme. CCBC is the grant recipient body.

Quarterly reports are provided as per the Welsh Government's terms and conditions.

Outcomes of Communities First are included in the Service Area's Service Improvement Plan, and reported through Policy and Resources scrutiny committee.

A Service Level Agreement is in place between CCBC and the Graig y Rhacca Resource Centre.

- **Groundwork Caerphilly** – is a delivery partner for the Welsh Government's Communities First Programme.

Quarterly reports are provided as per the Welsh Government's terms and conditions.

Outcomes of Communities First are included in CCBC's Service Area's Service Improvement Plan, and reported through Policy and Resources scrutiny committee.

A Service Level Agreement is in place between CCBC and Groundwork Caerphilly.

- **Gwent Association of Voluntary Organisations (GAVO)** - is a delivery partner for the Welsh Government's Communities First Programme. CCBC is the grant recipient body.

Quarterly reports are provided as per the Welsh Government's terms and conditions.

Outcomes of Communities First are included in the Service Area's Service Improvement Plan, and reported through Policy and Resources scrutiny committee.

A Service Level Agreement is in place between CCBC and GAVO

- **Senghenydd Youth Drop in Centre (SYDIC)** - is a delivery partner for the Welsh Government's Communities First Programme. CCBC is the grant recipient body.

Quarterly reports are provided as per the Welsh Government's terms and conditions.

Outcomes of Communities First are included in the Service Area's Service Improvement Plan, and reported through Policy and Resources scrutiny committee.

A Service Level Agreement is in place between CCBC and SYDIC.

Street Games UK - is a delivery partner for the Welsh Government's Communities First Programme. CCBC is the grant recipient body.

Reports are provided directly to Street Games and to the Welsh Government as part of the monitoring of Communities First targets and are included in the Service Area's Service Improvement Plan and reported through Policy and Resources Scrutiny.

A Service Level Agreement is in place between CCBC and Street Games UK.

- **White Rose Information & Resource Centre** - is a delivery partner for the Welsh Government's Communities First Programme. CCBC is the grant recipient body.

Quarterly reports are provided as per the Welsh Government's terms and conditions.

Outcomes of Communities First are included in the Service Area's Service Improvement Plan, and reported through the Policy and Resources scrutiny committee.

A Service Level Agreement is in place between CCBC and the White Rose Information & Resource Centre.

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Appendix 1 A-Z of Partners broken down by Directorate, Collaboration and Partnership

SOCIAL SERVICES DIRECTORATE

1. Blaenau Gwent and Caerphilly Youth Offending Service partnership with:

- Aneurin Bevan University Health Board
- Blaenau Gwent Community Safety Partnership
- Blaenau Gwent County Borough Council
- Caerphilly & Blaenau Gwent Education Inclusion Services
- Gwent Police
- Safer Caerphilly Delivery Group (Single Integrated Plan Structure)
- Wales Probation Trust

2. Gwent Frailty Programme collaboration with:

- Aneurin Bevan University Health Board
- Blaenau Gwent County Borough Council
- Monmouthshire County Borough Council
- Newport City Council
- Torfaen County Borough Council

The Programme receives Invest to Save Funding from the Welsh Government, and is inspected by the Wales Audit Office. CCBC is the lead commissioner.

3. Gwent Wide Adult Safeguarding Board (GWASB) collaboration with:

- Aneurin Bevan University Health Board
- Blaenau Gwent County Borough Council
- Care and Social Services Inspectorate Wales
- Gwent Association of Voluntary Organisations
- Gwent Police
- Monmouthshire County Borough Council
- Newport City Council
- Regional Domestic Abuse Forum
- Safer Caerphilly Delivery Group (Single Integrated Plan Structure)
- South Wales Fire and Rescue Service
- Torfaen County Borough Council
- Wales Probation Trust
- Welsh Ambulance Service NHS Trust

Invites are also extended to:

- Crown Prosecution Service
- Forensic Service
- HM Prison Service

The Board receives collaboration funding from the Welsh Government.

4. **Gwent Wide Integrated Community Equipment Services (GWICES)** collaboration with:

- Aneurin Bevan University Health Board
- Blaenau Gwent County Borough Council
- Monmouthshire County Borough Council
- Newport City Council
- Torfaen County Borough Council

The service is provided by Vision Products (a supported business of Rhondda Cynon Taf Council), audited by the Wales Audit Office, funding Welsh Government (now exhausted)

5. **South East Wales Emergency Duty Team (SEWEDT)** collaboration with:

- Blaenau Gwent County Borough Council
- Monmouthshire County Borough Council
- Newport City Council
- Torfaen County Borough Council

The Service is hosted and provided by CCBC.

6. **South East Wales Safeguarding Children Board (SEWSCB)** collaboration with:

- Aneurin Bevan University Health Board
- Barnardos
- Black Association of Women Step Out
- Blaenau Gwent County Borough Council
- Bron Afon Housing Association
- Gwent Association of Voluntary Organisations
- Gwent Police

- Monmouthshire County Borough Council
- Newport City Council
- Regional Domestic Abuse Forum
- Torfaen County Borough Council
- Torfaen Voluntary Alliance
- Wales Probation Trust
- Wales Strategic Migration Partnership
- Wales & West Housing Association
- Youth Offending Services

The Board receives funding from the Welsh Government Collaborative Fund. CCBC hosts the Business Unit that supports the Board.

CHIEF EXECUTIVE – HOUSING

1 In One Place initiative new collaboration imminent with:

- Aneurin Bevan University Health Board
- Blaenau Gwent County Borough Council
- Monmouthshire County Borough Council
- Newport City Council
- Torfaen County Borough Council
- Bron Afon
- Linc Cymru
- Melin Homes
- Monmouthshire Housing Association
- Newport City Homes
- Newport Housing Trust
- Seren Housing Group
- Tai Calon
- United Welsh Housing Association

The project will receive regional collaboration funding from the Welsh Government.

- #### **2 Welsh Housing Quality Standard Programme** – a CCBC programme with tenants playing a key role. The Caerphilly Homes Task Group comprises of 7 Members and 7 tenants. This is a £200m investment to transform homes, lives and communities.

CORPORATE SERVICES DIRECTORATE

- **LEGAL AND DEMOCRATIC SERVICES**

1 Community Planning Partners: Caerphilly Community Strategy Standing Conference brings together 43 organisations in community planning with CCBC:

- Age Concern Gwent
- Aneurin Bevan University Health Board
- B A G Credit Union in Bargoed
- Business in the Community Wales
- British Red Cross South Wales Branch
- Cadwyn Housing Association
- Caerphilly Access Group
- Caerphilly and Blaenau Gwent Citizens Advice Bureau
- Caerphilly Business Forum
- Caerphilly People First
- Care and Repair Caerphilly
- Caerffili Menter Iaith
- Campaign for the Protection of Rural Wales
- Careers Wales
- C.H.A.D Independent Living Centre in Bargoed
- Children in Wales
- Chwarae Teg
- Coleg Gwent
- Crossroads South East Wales
- Department of Work and Pensions (local)
- Education and School Improvement Service (South Wales)
- Fairlake Properties
- First Choice Housing Association
- Groundwork Caerphilly
- Grŵp Gwalia Cyf
- Gwent Association of Voluntary Organisations
- Gwent Police
- Gwent Police and Crime Commissioner Office
- Gwent Wildlife
- Islwyn Credit Union
- Job Centre Plus
- Llamau
- Natural Resources Wales
- Public Health Wales
- United Welsh Housing Association
- Senghenydd Youth Drop In Centre
- Seren Housing Group
- Shelter Cymru
- Sight Support in Pontypool
- Smart Credit Union
- South Wales Fire and Rescue Service
- Wales and West Housing Association
- Welsh Government

2 Caerphilly Local Service Board bringing in partnership together with the Council -

- Aneurin Bevan University Health Board
- Gwent Police
- Gwent Association of Voluntary Organisations
- Welsh Government

3 Compact Agreement with Voluntary Sector bringing together the following Compact Partners in partnership with CCBC:

- Aneurin Bevan University Health Board
- Caerphilly Business Forum
- Caerphilly county borough Community/Town Councils
- Gwent Association of Voluntary Organisations
- Gwent Police
- Gwent Police and Crime Commissioner Office
- South Wales Fire and Rescue Service

4 Voluntary Sector Liaison Committee focuses on key issues concerning the Voluntary Sector in the borough. Together with the Compact Partners the following Voluntary Sector Representatives sit on the Committee (subject to election) in partnership:

- Abbeyfield Caerphilly Society
- Abertridwr Community Church
- Age Concern Gwent
- Bargoed YMCA
- Caerphilly 50+ Forum
- Caerphilly Groundwork Trust
- Caerphilly MIND
- Caerphilly Parents & Carers
- Caerphilly Parents Network
- Caerphilly People First
- Caerphilly Home Start
- Cancercareline
- Care and Repair Caerphilly
- Cruse Bereavement Care
- Disability Can Do Organisation
- New CLURV
- The Settlement
- Vanguard Caerphilly
- Van Road United Reform Church

- 5 Service Level Agreements** – CCBC financially supports the work of key partner voluntary organisations in the borough:
- Gwent Association of Voluntary Organisations
 - Groundwork Caerphilly
 - Caerphilly & Blaenau Gwent Citizens Advice Bureau

- **PROCUREMENT**

- 1 Joint Supplies Service (County Borough Supplies)** a formal partnership agreement with:

- Bridgend County Borough Council
- Merthyr County Borough Council
- Rhondda Cynon Taff County Borough Council

- 2 Heads of the Valley Organics** – a Procurement and Environment Partnership agreement not yet finalised with:

- Blaenau Gwent County Borough Council
- Torfaen County Borough Council

The Partnership will receive ongoing support from the Welsh Government.

- 3 Prosiect Gwyrdd** collaboration with:

- Cardiff Council
- Monmouthshire County Borough Council
- Newport City Council
- Vale of Glamorgan County Borough Council

CCBC is the lead authority for the scrutiny of Prosiect Gwyrdd. The Partnership will receive ongoing revenue support from the Welsh Government.

- 4 South Wales Waste Management Group** collaboration with:

- Blaenau Gwent County Borough Council
- Brecon Beacons National Park Authority
- Cardiff Council
- Merthyr Tydfil County Borough Council
- Monmouthshire County Council
- Newport City Council

- Powys County Council
- Rhondda Cynon Taf County Borough Council
- Torfaen County Borough Council
- Vale of Glamorgan County Borough Council

CCBC is the lead procuring authority for the regional WEEE (waste electrical and electronic equipment) contract.

5 **Welsh Purchasing Consortium** bringing together the following full members in collaboration with CCBC:

- Bridgend County Borough Council
- Carmarthenshire County Council
- Ceredigion County Council
- Cardiff Council
- Denbighshire County Council
- Flintshire County Borough Council
- Merthyr Tydfil County Borough Council
- Monmouthshire County Council
- Neath Port Talbot County Borough Council
- Newport City Council
- Pembrokeshire County Council
- Powys County Council
- Torfaen County Borough
- Rhondda Cynon Taff County Borough Council
- Swansea Council
- Vale of Glamorgan Council
- Wrexham County Borough Council

The Welsh Purchasing Consortium also consists of the following associated members:

- Grŵp Gwalia Cyf
- Mid & West Wales Fire and Rescue Service
- National Library of Wales, Aberystwyth

- South Wales Fire & Rescue Service
- Valleys to Coast Housing
- Welsh Probation Service

- **LEGAL**

1 Shared Legal Services South East and Mid Wales a collaboration with:

- Blaenau Gwent County Borough Council
- Cardiff Council
- Merthyr Tydfil County Borough Council
- Monmouthshire County Borough Council
- Newport City Council
- Powys County Council
- Rhondda Cynon Taf Council
- Torfaen County Borough Council
- Vale of Glamorgan County Borough Council

- **ICT AND CUSTOMER SERVICES**

- 1 Mitigating Welfare Reform Across Gwent** – a Caerphilly Local Service Board led collaboration with the five Gwent authorities. CCBC is the host employer of staff.
- 2 Welfare Reform Programme / Universal Credit CCBC Led Pilot** – a partnership with Caerphilly and Blaenau Gwent Citizens Advice Bureau.
- 3 Personal Information Sharing Project** - a Caerphilly Local Service Board led collaboration between CCBC, the Aneurin Bevan University Health Board, Gwent Police and Gwent Association of Voluntary Organisations to develop

Wales Accord on the Sharing of Personal Information (WASPI) information sharing protocols.

- 4 **Glamorgan Archives** - a partnership on behalf of the six former Glamorgan local authorities for the provision of an archives service.
- 5 **Gwent Archives** – a partnership on behalf of the five former Gwent local authorities for the provision of archives service.

EDUCATION AND LIFELONG LEARNING DIRECTORATE

• LIBRARY SERVICE

- 1 **Job Centre Plus Flexible Service Delivery Points** a memorandum of understanding is in place for each Job Centre Plus Flexible Service Delivery Point in Risca, Ystrad Mynach, and Rhymney Libraries.

• COMMUNITY EDUCATION – YOUTH SERVICE

- 1 **Youth Service (CCBC) Partnership with Voluntary Sector** with Service Level Agreements for delivering youth services with:

- Gwent Association of Voluntary Organisations
- Ystrad Mynach Boy's and Girl's Club
- Urdd Gobaith Cymru including tripartite arrangement with –
- Caerffili Menter Iaith

- 2 **Youth Service (CCBC) Partnership with Statutory Sector** with Service Level Agreements for delivering youth services with:

- Communities First (CCBC Community Regeneration)
- Families First (CCBC previously the Children and Young People's Partnership)

• LEARNING, EDUCATION AND INCLUSION

- 1 **Families First** - a formal partnership group overseeing the delivery of the Families First Action Plan 2012 – 2017 bringing together with CCBC:
 - Aneurin Bevan University Health Board
 - Caerphilly Parent Network

- Gwent Association of Voluntary Organisations
 - Gwent Police
 - Public Health Wales
 - Youth Service
- 2 Early Years Service Areas Partnerships initiatives** – comprising of Flying Start, Early Years and Childcare, the Family Information Service and Family Support bringing together:
- Action for Children
 - Aneurin Bevan University Health Board
 - Caerphilly Parent Network
 - Care Council Wales
 - Care and Social Service Inspectorate Wales
 - Child and Adolescent Mental Health Services
 - Clybiau Plant Cymru
 - Education Achievement Services
 - GAVO
 - GOFAL
 - Homestart
 - Integrated Service for Children with Additional Needs
 - Professional Association for Childcare and Early Years
 - Right from the Start
 - Strengthening Families
 - Youth Offending Family Support
 - Wales Pre-school Providers Association

ENVIRONMENT DIRECTORATE

- **ENGINEERING SERVICES**
- 1 South East Wales Transport Alliance (Sewta)** the Alliance includes delivery of the Sewta Rail Park and Ride Package of schemes involving Caerphilly and Rhondda Cynon Taf councils. CCBC is in partnership with 9 other local authorities to promote and provide transportation services for the South East Wales region:
- Blaenau Gwent County Borough Council
 - Bridgend County Borough Council, Cardiff Council
 - Merthyr Tydfil County Borough Council
 - Monmouthshire County Council
 - Newport City Council

- Rhondda Cynon Taf County Borough Council
- Torfaen County Borough Council
- Vale of Glamorgan.

- **PUBLIC PROTECTION**

1 Gwent Local Resilience Forum the partnership comprises of:

- Aneurin Bevan University Health Board
- Blaenau Gwent County Borough Council
- British Red Cross
- British Telecom
- British Transport Police
- Coastguard
- Gwent Police
- Home Office
- Joint Emergency Services Group
- Monmouthshire County Council
- National Grid
- Natural Resources Wales
- Newport City Council
- Public Health Wales
- Royal Voluntary Service
- Scottish Power
- South Wales Police
- St John Ambulance
- South Wales Fire and Rescue Service
- South Wales Trunk Road Agency
- Torfaen County Borough Council
- Welsh Ambulance Service
- Welsh Government
- Welsh Local Government Association
- Western Power Distribution

The outcome of this partnership working is the production of Gwent Multi Agency Emergency Plans, delivering of multi-agency training days and cross border exercises.

- 2 Gwent Trading Standards Project** – a potential collaboration is being explored by the five Gwent Local Authorities to decide whether to approve participation in a Gwent Trading Standards service. A decision will be taken in April 2014. The Welsh Government is providing regional collaboration funding.

- 3 **Health Challenge Caerphilly** is a partnership between CCBC, Aneurin Bevan Health Board, Public Health Wales and Gwent Association of Voluntary Organisations representing the Voluntary Sector.

- **COMMUNITY AND LEISURE SERVICES**

- 1 **Football Association Wales (FAW) Trust** - a partnership between the FAW Trust and CCBC's Sport & Leisure Services is in place to ensure there is a clear coordinated action plan for the delivery of football across the borough.
- 2 **Sport Wales** – funds CCBC to deliver sports development programmes across the borough.
- 3 **Street Games UK** - this partnership with CCBC is to ensure that there is a clear coordinated action plan for the delivery of street games in deprived areas of the borough.
- 4 **Hockey Wales** – this partnership with CCBC is to ensure that there is a clear coordinated action plan for the delivery of hockey across the borough.
- 5 **Welsh Netball** – a regional collaboration for the delivery of netball across Gwent.
- 6 **Welsh Rugby Union** - a partnership with CCBC and WRU is in place to ensure there is a clear coordinated action plan for the delivery of rugby across the borough.
- 7 **Ystrad Mynach College** – a partnership with CCBC and the College is in place to support the students learning through sports courses. CCBC provides appropriate opportunities for the students to be deployed and gain experience of events/ tournaments throughout the year.
- 8 **Greater Gwent Crematorium Joint Committee** – a formal partnership of the the authorities of Greater Gwent (CCBC, Blaenau Gwent, Monmouthshire, Newport, and Torfaen for the shared Crematorium situated within the boundaries of Torfaen County Borough Council and serving 440,000 people.

- **REGENERATION AND PLANNING**

- 1 **South East Wales Community Economic Development** Programme - an EU funded regional collaboration project to support the development of social enterprise via advice, guidance and grant support. Led by Merthyr County Borough Council, the consortium also includes with CCBC - Rhonda Cynon Taf, Blaenau Gwent, Torfaen, and Bridgend councils.
- 2 **Local Investment Fund** – an EU funded regional collaboration project to support the development of local businesses via advice, guidance and grant support. Led by Rhondda Cynon Taf County Borough Council, the consortium also includes with CCBC - Merthyr, Blaenau Gwent, Torfaen and Bridgend councils.
- 3 **Caerphilly Business Forum** – a partnership financially supported by CCBC and through support in kind by hosting the Forum’s operational staff. The Forum exists to provide a voice for the private sector and is integral to many CCBC activities, including the Passport Programme, support for business through seminars, workshops and social events such as the annual awards dinner. The Forum is also represented on a number of key strategic and operational partnership groups, and is a partner to the Compact Agreement with the Voluntary Sector in the borough.
- 4 **Cwm Y Mynydd** - the partnership manages the EU funded Rural Development Plan (RDP) in the Caerphilly borough. Membership comprises of the CCBC Regeneration & Planning and Finance service areas with:
 - Capital Region Tourism
 - Clybiau Plant Cymru
 - Coleg y Cymoedd
 - Coalfields Regeneration Trust.
 - Farmers Union Wales

- Federation of Small Businesses
- Groundwork Caerphilly
- Gwent Association of Voluntary Organisations
- Jobcentre Plus
- Llamau
- Natural Resources Wales
- Pontypool Park Estate

5 **South East Wales Specialist European Team** - a partnership EU funded providing technical assistance and support for other EU funded projects in the region. The group comprises representatives from six Councils – Torfaen (the lead), CCBC, Blaenau Gwent, Rhondda Cynon Taf, Merthyr and Bridgend with working relationships with the Welsh Government, Wales European Funding Office, Welsh Local Government Association and Wales Council for Voluntary Action.

6 **Monmouth & Brecon Canals Regeneration Group** - this partnership consists of authorities that own each respective length:

- Canal Trust for Wales
- Monmouthshire County Borough Council
- Newport Council
- Torfaen County Borough Council

Other partners include:

- Brecon Beacons National Park Authority
- Natural Resources Wales
- Monmouthshire and Brecon Canals Association.
- Powys County Council, Islwyn Canals Association

7 **South East Wales Biodiversity Records Centre** - a collaboration of South East Wales local authorities providing data collection storage and provision for species and habitat records for use in planning and monitoring.

8 **Valleys Regional Park** – a consortium of Valley Local Authorities, statutory bodies and non governmental organisations that advise on green

infrastructure and tourism matters. The consortium is organised by the Welsh Government, and acts as a basis for grant awards.

9 **Communities First Programme** – CCBC is the grant recipient body funding through partnerships arrangements the following in tackling poverty in the borough:

- Graig y Rhacca Resource Centre
- Groundwork Caerphilly
- Gwent Association of Voluntary Organisations
- Senghenydd Youth Drop in Centre
- Street Games UK
- White Rose Information and Resource Centre

Appendix 2 A-Z of Partner Organisations, Partnerships and Collaborations across the Council

A

Abbeyfield Caerphilly Society
Abertridwr Community Church
Action for Children
Age Concern Gwent
Alewyd
Aneurin Bevan University Health Board

B

Bargoed YMCA
Barnardos
BAG Credit Union in Bargoed
Black Association of Women Step Out
Blaenau Gwent County Borough Council
Blaenau Gwent Community Safety Partnership
Blaenau Gwent and Caerphilly Youth Offending Service (partnership Social Services)
Business in the Community Wales
Brecon Beacons National Park Authority
Bridgend County Borough Council
British Red Cross (South Wales Branch)
British Telecom
British Transport Police
Bron Afon Housing Association

C

Cadwyn Housing Association
Caerphilly 50+ Forum (partnership network representative sitting on Voluntary Sector Liaison Committee)
Caerphilly Borough Compact Agreement (partnership of Compact Partners)
Caerphilly & Blaenau Gwent Citizens Advice Bureau (partnership arrangements in place with CCBC Policy Unit, Corporate Services, and Rents, Environment)
Caerphilly & Blaenau Gwent Education Inclusion Services (partnership representative on Blaenau Gwent and Caerphilly Youth Offending Services)
Caerphilly Business Forum (partnership network represented sitting on Voluntary Sector Liaison Committee, Forum supported by Regeneration and Planning)
Caerphilly Community Strategy Standing Conference (Community Planning Partners)
Caerphilly Home Start
Caerphilly Local Service Board (partnership)
Caerffili Menter Iaith
Caerphilly MIND
Caerphilly Parents & Carers (partnership network representative sitting on Voluntary Sector Liaison Committee)

Caerphilly Parents Network (partnership network represented sitting on Voluntary Sector Liaison Committee)
Caerphilly Passport Scheme (partnership Human Resources, Corporate Services)
Caerphilly People First
Campaign for the Protection of Rural Wales
Canal Trust for Wales
Cancercareline
Capital Region Tourism
Cardiff Council
Care and Repair Caerphilly
Care and Social Services Inspectorate Wales
Careers Wales
Care Council Wales
Carmarthenshire County Council
Ceredigion County Council
Child and Adolescent Mental Health Services
C.H.A.D Independent Living Centre (Bargoed)
Children in Wales
Chwarae Teg
Clybiau Plant Cymru
Clybiau y Cymoedd
Coastguard
Coalfields Regeneration Trust
Coleg Gwent
Communities First Programme (partnership Regeneration and Planning)
Crossroads South East Wales
Crown Prosecution Service
Cruse Bereavement Care

D

Department of Work and Pensions (local)
Denbighshire County Council
Disability Can Do Organisation

E

Educ8
Education and School Improvement Service South Wales

F

Families First (partnership Education and Inclusion Services)
Fairlake Properties
Farmers Union Wales
Federation of Small Businesses
First Choice Housing Association
Flintshire County Borough Council
Football Association Wales Trust (partnership Community & Leisure Services, Environment)
Forensic Service

G

Glamorgan Archives (partnership ICT)
GO Wales (graduate participants and funding)
GOFAL
Greater Gwent Crematorium Joint Committee (partnership Community & Leisure Services)
Groundwork Caerphilly Trust (partnership arrangements in place with Policy Unit, Corporate Services)
Grŵp Gwalia Cyf
Gwent Archives (partnership ICT)
Gwent Association of Voluntary Organisations (partnership arrangements in place with Policy Unit, Corporate Services, Communities First)
Gwent Frailty Programme (collaboration Social Services)
Gwent Local Resilience Forum (partnership Public Protection, Environment)
Gwent Police
Gwent Police and Crime Commissioner Office
Gwent Trading Standards Project (potential collaboration Public Protection, Environment)
Gwent Wildlife Trust
Gwent Wide Adult Safeguarding Board (collaboration Social Services)
Gwent Wide Integrated Community Equipment Services (collaboration Social Services)

H

Heads of the Valley Organics (a Procurement, Corporate Services and Environment partnership agreement not yet finalised)
Health Challenge Caerphilly (partnership Public Protection, Environment)
HM Prisons
Hockey Wales (partnership Community & Leisure Services, Environment)
Home Office
Homestart

I

In One Place initiative (collaboration Housing, Environment)
Integrated Service for Children with Additional Needs
Islwyn Canals Association
Islwyn Credit Union

J

Job Centre Plus
Job Centre Plus Flexible Service Delivery Points (partnership Libraries, Education)
Joint Emergency Services Group
Joint Supplies Service (County Borough Supplies) (formal partnership agreement Procurement, Corporate Services)

K

L

Llamau
Linc Cymru

M

Melin Homes
Merthyr Tydfil County Borough Council
Mid & West Wales Fire and Rescue Service
Mitigating Welfare Reform Across Gwent (collaboration ICT and Customer Services, Corporate Services, Caerphilly LSB led)
Monmouthshire and Brecon Canals Association
Monmouth & Brecon Canals Regeneration Group (partnership Regeneration and Planning)
Monmouthshire County Borough Council
Monmouthshire Housing Association

N

National Grid
National Library of Wales, Aberystwyth
Neath Port Talbot County Borough Council
Natural Resources Wales
New CLURV
Newport City Council
Newport City Homes
Newport Housing Trust

O

P

Pembrokeshire County Council
Personal Information Sharing Project (collaboration ICT, Caerphilly LSB led)
Powys County Council
Pontypool Park Estate
Professional Association for Childcare and Early Years
Prosiect Gwyrdd (collaboration Procurement/Scrutiny & Directorate of the Environment)
Public Health Wales

Q

R

Regional Domestic Abuse Forum (categorised as partnership sits on Social Services safeguarding boards)
Rhondda Cynon Taf Council
Right from the Start
Royal Voluntary Service

S

Safer Caerphilly Delivery Group (Single Integrated Plan multi agency delivery group)
Senghenydd Youth Drop In Centre
Seren Housing Group
Scottish Power

Shared Legal Services South East and Mid Wales (collaboration Legal Services, Corporate Services)
Shelter Cymru
Sight Support (Pontypool)
South East Wales Biodiversity Records Centre (collaboration Regeneration and Planning)
South East Wales Emergency Duty Team (collaboration Social Services)
South East Wales Safeguarding Children Board (collaboration Social Services)
South East Wales Specialist European Team (partnership Regeneration and Planning)
South East Wales Transport Alliance (partnership Engineering Services, Environment)
South Wales Fire and Rescue Service
South Wales Police
South Wales Trunk Road Agency
South Wales Waste Management Group (collaboration Procurement, Corporate Services)
Sports Wales (partnership Community & Leisure Services, Environment)
St. Johns Ambulance
Street Games UK (partnership Community & Leisure Services, Environment, Regeneration and Planning)
Strengthening Families
Swansea Council

T

Tai Calon
The Settlement
Torfaen County Borough Council
Torfaen Voluntary Alliance

U

United Welsh Housing Association
Urdd Gobaith Cymru

V

Vale of Glamorgan County Borough Council
Valleys to Coast Housing
Valleys Regional Park (collaboration Regeneration and Planning)
Vanguard Caerphilly
Van Road United Reform Church
Vision Products
Voluntary Sector Liaison Committee (partnership of Compact Partners and Voluntary Sector Representatives)

W

Wales Audit Office
Wales European Funding Office
Wales Cooperative Centre

Wales Probation Trust
Wales Pre-school Providers Association
Welsh Purchasing Consortium (partnership Procurement, Corporate Services)
Wales Strategic Migration Partnership
Wales and West Housing Association
Welsh Ambulance Service NHS Trust
Welsh Government
Welsh Housing Quality Standard Programme (a CCBC led housing programme in partnership with tenants)
Welsh Local Government Association
Welsh Rugby Union (partnership Community & Leisure Services, Environment)
Welsh Netball (collaboration Community & Leisure Services, Environment)
Western Power Distribution
White Rose Information and Resource Centre
Wrexham County Borough Council

X

Y

Youth Offending Family Support
Youth Service (CCBC) Partnership with Statutory Sector
Youth Service (CCBC) Partnership with Voluntary Sector
Ystrad Mynach Boy's and Girl's Club (partnership Education)
Ystrad Mynach College (partnership Education)

Z